

RULES AND REGULATIONS FOR PUBLIC INPUT AT MEETINGS OF THE BOARD OF  
TRUSTEES OF THE PATCHOGUE-MEDFORD LIBRARY

The following rules are adopted to assure order at public sessions of the Board of Trustees.

1. Audience participation is limited to the portion of the meeting designated for that purpose. The audience shall not enter into discussion or debate at any time unless recognized by the presiding officer.
2. When speaking before the Board, individuals are asked to state their name and address for the record.
3. Trustees do not enter into discussion with individuals during the public input portion of the meeting, but the presiding officer may recognize a board member who wishes clarification.
4. The Board may direct the administration to investigate issues and report back to the Board at a designated meeting.
5. Each person may speak for three minutes.
6. Speaker's comments should not mention any Library employee by name.
7. Verbal attacks on individual Board members, interruption, slanderous remarks and name-calling are forbidden.
8. Substitution of speakers will not be permitted.
9. When the Board conducts Special Board meetings, there will be no Public Input section.
10. These Rules and Regulations shall be printed at the end of the public meeting agenda.

Approved: August 1995

Revised: August 2011