

February 21, 2018

A meeting of the Board of Trustees was held on February 21, 2018 at 5:30 p.m.

Attendance:

Trustees Present:	Mr. Trabold, Ms. Ryder, Ms. Schiller, Ms. Kennedy, Ms. Caselles
Trustees Absent:	
Director:	Ms. Paisley via conference call
Assistant Director:	Ms. Bollerman
Library Clerk:	Ms. Maul
Department Head:	Ms. Mikkleson
Guest:	Michael Vigliotta, Esq., Law Offices of Thomas M. Volz

The meeting was called to order at 5:30 pm.

On a motion of Ms. Caselles, seconded by Ms. Ryder, the Board adjourned to Executive Session to discuss staff negotiations and property acquisition. (Unanimous)

On a motion of Ms. Kennedy, seconded by Ms. Caselles, the Board adjourned the Executive Session. (Unanimous)

On a motion of Ms. Ryder, seconded by Ms. Kennedy, the following items included in the Consent Agenda were approved. (Unanimous).

- a. Minutes of the January 17, 2018 Regular meeting
- b. Treasurer's report
- c. Financial Report
- d. Budget Report
- e. Bills
The bills as listed in the Check Report dated January 31, 2018 (January Addendum) totaling \$206,037.91 for the General Fund, \$0.00 from the Capital Fund, and \$0.00 from the Central Library Fund. The bills as listed in the Check Report dated February 7, 2018, (February Warrant) totaling \$366,841.44 from the General Fund, \$0.00 from the Capital Fund and \$155,753.69 from the Central Library Fund.
- f. Report of the Library Director (includes circulation reports, patron usage reports)
- g. Personnel Report

On a motion of Ms. Caselles, seconded by Ms. Ryder, the board passed the following motion. (Unanimous)

RESOLVED, that the Board of Trustees of the Patchogue-Medford Library hereby rejects all bids from the Cleaning RFP dated January 28, 2018.

On a motion of Ms. Caselles, seconded by Ms. Schiller, the board passed the following motion. (Unanimous)

RESOLVED, that the proposed operating budget for the fiscal year 2018-2019 is hereby approved for submittal to the voters on April 10, 2018.

On a motion of Ms. Ryder, seconded by Ms. Caselles, the board passed the following motion.
(Unanimous)

RESOLVED, that the Patchogue-Medford Library Annual Report for Public and Association Libraries – 2017 is approved for submittal to NY State Department of Education, Division of Library Development.

On a motion of Ms. Kennedy, seconded by Ms. Caselles, the board approved the dates for Alive After Five. (Unanimous)

Ms. Bollerman reported on the relocation of the Children's Department, developing a new policy for eliminating fines, and confidentiality of library records with the Board.

Ms. Mikkleson updated the Board on the current activities of her Community Engagement Department. She is focusing on building collaborations with staff and the community.

The meeting was adjourned at 7:00 p.m.

Respectfully submitted,

Laura Maul