

March 22, 2018

A meeting of the Board of Trustees was held on March 22, 2018 at 5:30 p.m.

Attendance:

Trustees Present:	Mr. Trabold, Ms. Ryder, Ms. Kennedy, Ms. Caselles
Trustees Absent:	Ms. Schiller
Director:	Ms. Paisley
Library Clerk:	Ms. Maul
Department Head:	Ms. Oelcher

The meeting was called to order at 5:33 pm.

On a motion of Ms. Caselles, seconded by Ms. Ryder, the Board adjourned to Executive Session to discuss staff negotiations and property acquisition. (Unanimous)

On a motion of Ms. Kennedy, seconded by Ms. Caselles, the Board adjourned the Executive Session. (Unanimous)

On a motion of Ms. Ryder, seconded by Ms. Kennedy, the following items included in the Consent Agenda were approved. (Unanimous).

- a. Minutes of the February 21, 2018 Regular meeting
- b. Treasurer's report
- c. Financial Report
- d. Budget Report
- e. Bills

The bills as listed in the Check Report dated February 28, 2018 (February Addendum) totaling \$208,419.98 for the General Fund, \$0.00 from the Capital Fund, and \$760.00 from the Central Library Fund. The bills as listed in the Check Report dated March 14, 2018, (March Warrant) totaling \$364,782.53 from the General Fund, \$0.00 from the Capital Fund and \$6,503.15 from the Central Library Fund.

- f. Report of the Library Director (includes circulation reports, patron usage reports)
- g. Personnel Report

On a motion of Ms. Caselles, seconded by Ms. Ryder, the board passed the following motion. (Unanimous)

**RESOLVED**, that the Board of Trustees of the Patchogue-Medford Library hereby approves the Circulation Policy as written.

On a motion of Ms. Ryder, seconded by Ms. Kennedy, the board passed the following motion. (Unanimous)

**RESOLVED**, that the Board of Trustees of the Patchogue-Medford Library hereby approves the Materials Selection Policy as written.

On a motion of Ms. Ryder, seconded by Ms. Caselles, the board passed the following motion.  
(Unanimous)

**RESOLVED**, that the Board of Trustees of the Patchogue-Medford Library hereby accepts the bid for cleaning services from Strike Force Maintenance at a monthly cost of \$3,040 for April 2018 - December 2019.

On a motion of Ms. Ryder, seconded by Ms. Caselles, the board passed the following motion.  
(Unanimous)

**RESOLVED**, that the Board of Trustees of the Patchogue-Medford Library hereby approves the Sexual Harassment Policy as written.

On a motion of Ms. Kennedy, seconded by Ms. Ryder, the board passed the following motion.  
(Unanimous)

**RESOLVED**, that the Board of Trustees of the Patchogue-Medford Library hereby approves the Library as a Passport Acceptance Facility.

On a motion of Ms. Ryder, seconded by Ms. Caselles, the board agreed to allow the Summer of Love Mural to remain, and together with the Patchogue Arts Council, finance any future work on the mural. (Unanimous)

Ms. Oelcher shared information on automation in libraries and other topics from a Library Leadership in a Digital Age conference that she recently attended.

Ms. Paisley informed the board of recent water issues in the warehouse, of improvements she intends to make in the Backroom of the library, and of relocating some of the staff to other areas of the building.

The meeting was adjourned at 6:17 p.m.

Respectfully submitted,

Laura Maul