

June 26, 2018

A meeting of the Board of Trustees was held on June 26, 2018 at 5:30 p.m.

Attendance:

Trustees Present:	Mr. Trabold, Ms. Caselles, Ms. Schiller
Trustees Absent:	Ms. Kennedy, Ms. Ryder
Director:	Ms. Paisley
Library Clerk:	Ms. Maul
Department Head:	Mr. Silverstein
Guests:	Mr. Coster, Baldesarri & Coster, LLP Debbie Bacon

The meeting was called to order at 5:30 pm.

Mr. Coster explained the difference between letters of credit and collateral to the Board, and the pros and cons of each.

On a motion of Ms. Caselles, seconded by Ms. Schiller, the Board adjourned to Executive Session to discuss personnel. (Unanimous)

On a motion of Ms. Caselles, seconded by Ms. Schiller, the Board adjourned the Executive Session. (Unanimous)

On a motion of Ms. Schiller, seconded by Ms. Caselles, the following items included in the Consent Agenda were approved. (Unanimous).

- a. Minutes of the May 16, 2018 Regular meeting
- b. Treasurer's report
- c. Financial Report
- d. Budget Report
- e. Bills
The bills as listed in the Check Report dated May 31, 2018 (May Addendum) totaling \$371,745.95 for the General Fund, \$0.00 from the Capital Fund, and \$0.00 from the Central Library Fund. The bills as listed in the Check Report dated June 6, 2018 (June Warrant) totaling \$210, 824.60 from the General Fund, \$0.00 from the Capital Fund and \$7,663.71 from the Central Library Fund.
- f. Report of the Library Director (includes circulation reports, patron usage reports)
- g. Personnel Report

On a motion of Ms. Caselles, seconded by Ms. Schiller, the board passed the following motion. (Unanimous)

RESOLVED, that the President of the Board of Trustees of the Patchogue-Medford Library is authorized to execute salary agreements with Patty Lach, Laura Maul, Danielle Paisley, Jennifer Bollerman and Security Guards for 2018-2019.

On a motion of Ms. Schiller, seconded by Ms. Caselles, the board passed the following motion. (Unanimous)

RESOLVED, that the Board of Trustees of the Patchogue-Medford Library hereby accepts the March 27, 2018 proposal of Guy DiLauro, Quality Carpentry, in the amount of \$4,150.

On a motion of Ms. Schiller, seconded by Ms. Caselles, the Board approved the agreement with Patchogue Arts Council and Artist Michel Velt regarding the mural on the south wall of the library. (Unanimous)

On a motion of Ms. Caselles, seconded by Ms. Schiller, the board approved the following motion. (Unanimous)

RESOLVED, that the Board of Trustees of the Patchogue-Medford Library hereby accepts the May 10, 2018 proposal from the Facilities Management Group for program management of the LED lighting project for a cost not to exceed \$31,314.

On a motion of Ms. Casselles, seconded by Ms. Schiller, the board approved the following motion. (Unanimous)

RESOLVED, that the Board of Trustees of the Patchogue-Medford Library hereby accepts the 2018 proposal from the Facilities Management Group for program management services for the Carnegie Library site work projects at a cost not to exceed \$7,318.

On a motion of Ms. Casselles, seconded by Ms. Schiller, the board approved the following motion. (Unanimous)

RESOLVED, that the Board of Trustees of the Patchogue-Medford Library hereby appoints the firm of Baldessari & Coster as external auditors of the Patchogue-Medford Library for the year ending June 30, 2019.

On a motion of Ms. Casselles, seconded by Ms. Schiller, the board approved the following motion. (Unanimous)

RESOLVED, that the Board of Trustees of the Patchogue-Medford Library approves the service contract from Thermal Solutions for the fiscal year 2018-2019.

On a motion of Ms. Schiller, seconded by Ms. Caselles, the board approved the following motion. (Unanimous)

RESOLVED, that the Board of Trustees of the Patchogue-Medford Library hereby approves the Adult Department to host an after-hours program for adults to take place after the Library closes on Saturday, August 18, 2018 from 6-8 p.m. at the Main Library.

Ms. Paisley discussed streamlining program registration, and making it a universal process for all departments. Ms. Paisley also updated the Board on the passport program coming in the fall.

Mr. Silverstein stated that Hoopla circulation statistics are increasing, and the gaming project is growing.

The meeting was adjourned at 7:01 p.m.

Respectfully submitted,

Laura Maul