

April 17, 2019

A meeting of the Board of Trustees was held on April 17, 2019 at 5:30 p.m.

Attendance:	Trustees Present:	Ms. Ryder, Ms. Caselles, Mr. Trabold, Ms. Kennedy
	Trustees Absent:	Ms. Schiller
	Director:	Ms. Paisley
	Assistant Director:	Ms. Bollerman
	Library Clerk:	Laura Maul
	Department Head:	Sharon Roman
	Guest:	Dan Arnoldi, Eagle Scout Troop 40

The meeting was called to order at 5:30 pm.

Dan Arnoldi, Eagle Scout from Troop 40 discussed his plans for landscaping design around the new flagpole at the Carnegie Library.

On a motion of Ms. Ryder, seconded by Ms. Caselles, the Board adjourned to Executive Session to discuss personnel. (Unanimous)

On a motion of Ms. Kennedy, seconded by Ms. Caselles, the Board adjourned the Executive Session. (Unanimous)

On a motion of Ms. Caselles, seconded by Ms. Kennedy, the following items included in the Consent Agenda were approved. (Unanimous)

- a. Minutes of the March 20, 2019 Regular meeting
- b. Treasurer's report
- c. Financial Report
- d. Budget Report
- e. Bills  
The bills as listed in the Check Report dated March 31, 2019 (March Addendum) totaling \$199,582.86 for the General Fund, \$0.00 from the Capital Fund and \$0.00 from the Central Library Fund. The bills as listed in the Check Report dated April 10, 2019 (April Warrant) totaling \$314,522.53 from the General Fund, \$3,015.00 from the Capital Fund and \$4,583.62 from the Central Library Fund.
- f. Report of the Library Director (includes circulation reports, patron usage reports)
- g. Personnel Report

At a regularly scheduled meeting of the Board of Trustees of the Patchogue Medford Library held in Patchogue, Suffolk County, New York, on the 17<sup>th</sup> day of April 2019, a motion was made by Ms. Caselles and seconded by Ms. Ryder as follows:

**WHEREAS**, disciplinary charges of Misconduct and Incompetence have been filed and served against the employee named on the attached confidential list as "Employee A" (hereinafter referred to as "Subject Employee") pursuant to Section 75 of the Civil Service Law; it is

**RESOLVED**, that pending the hearing and determination of the disciplinary charges against the Subject Employee, said Employee shall be suspended without pay for a period of thirty (30) calendar days commencing April 22, 2019 and be it further

**RESOLVED**, that Theodore D. Sklar, Esq. of Theodore D. Sklar, P.C. be appointed as the Hearing Officer to conduct the hearing required by Civil Service Law, Section 75, to make a

determination of the disciplinary charges against the Subject Employee, and to make a recommendation thereafter to the Board of Trustees.

On a motion of Ms. Ryder, seconded by Ms. Kennedy, the Board approved the following resolution.  
(Unanimous)

**RESOLVED**, that the Board of Trustees of the Patchogue-Medford Library certifies the results of the 2019-2020 Patchogue-Medford Library Budget Vote and Trustee election as follows:

PROPOSITION I – Patchogue-Medford Public Library Budget

Yes 207 No 42

TRUSTEE: For a 5 year term ending June 30, 2024:

Harold G. Trabold 212

On a motion of Ms. Kennedy, seconded by Ms. Caselles, the Board approved the following resolution.  
(Unanimous)

**RESOLVED**, that the Board of Trustees of the Patchogue-Medford Library hereby approves the proposal from SAKE Construction for demolition of west wall in the old graphics room on the lower level in an amount not to exceed \$5,500.

On a motion of Ms. Caselles, seconded by Ms. Ryder, the Board approved the following resolution.  
(Unanimous)

**RESOLVED**, that the Board of Trustees of the Patchogue-Medford Library hereby approves the proposal from SAKE Construction for installation of glass curtain wall in the old graphics room in an amount not to exceed \$9,900.

On a motion of Ms. Ryder, seconded by Ms. Kennedy, the Board approved the following resolution.  
(Unanimous)

**RESOLVED**, that the Board of Trustees of the Patchogue-Medford Library hereby approves the proposal from Polaris Electrical Construction for installation of LED light fixtures throughout the building in an amount not to exceed \$56,965.

On a motion of Ms. Kennedy, seconded by Ms. Caselles, the Board approved the following resolution.  
(Unanimous)

**RESOLVED**, that the Board of Trustees of the Patchogue-Medford Library hereby approves the proposal from Leo & Khamilis's L. Corp. for general construction and installation of ceiling tiles throughout the building in an amount not to exceed \$170,982.

On a motion of Ms. Ryder, seconded by Ms. Caselles, the Board approved the following resolution.  
(Unanimous)

**RESOLVED**, that the Board of Trustees of the Patchogue-Medford Library hereby approves the proposal from A.R.Kropp for construction and installation of custom bookcases to allow for the addition of a digital display, in an amount not to exceed \$7,276.75.

On a motion of Ms. Caselles, seconded by Ms. Ryder, the Board approved the following resolution.  
(Unanimous)

**RESOLVED**, that the Board of Trustees of the Patchogue-Medford Library hereby approves the proposal from AVCAS for purchase and installation of digital displays and sound system in an amount not to exceed \$22,500.

On a motion of Ms. Ryder, seconded by Ms. Kennedy, the Board approved the following resolution.  
(Unanimous)

**RESOLVED**, that the Board of Trustees of the Patchogue-Medford Library hereby approves the proposal from Leo & Khamila's L. Corp. for installation of a flagpole in an amount not to exceed \$2,500.

On a motion of Ms. Caselles, seconded by Ms. Ryder, the Board approved the following resolution.  
(Unanimous)

**RESOLVED**, that the Board of Trustees of the Patchogue-Medford Library hereby approves the transfer in the General Fund of \$5,000 from the Electric budget line to the Staff Development line and a transfer of \$9,900 from the Children's Program line to Furniture & Equipment Major line.

On a motion of Ms. Caselles, seconded by Ms. Kennedy, the Board approved the following resolution.  
(Unanimous)

**RESOLVED**, that the Board of Trustees of the Patchogue-Medford Library hereby approves the proposal from Thermal Solutions for \$9,900 to supply and install a ductless Air Conditioning system in the Children's Program Room.

On a motion of Ms. Kennedy, seconded by Ms. Caselles, the Board approved the following resolution.  
(Unanimous)

**RESOLVED**, that the Board of Trustees of the Patchogue-Medford Library hereby approves Jennifer Bollerman and Michele Cayea to attend the ALA National Conference in Washington, DC from June 20-25, 2019 at a cost not to exceed \$2,500 per person.

On a motion of Ms. Caselles, seconded by Ms. Ryder, the Board approved the following resolution.  
(Unanimous)

**RESOLVED**, that the Board of Trustees of the Patchogue-Medford Library hereby approves Brian Schwartz to attend the GENCON conference in Indianapolis from July 30-August 1, 2019 at a cost not to exceed \$1,200.

Jennifer Bollerman shared information with the Board regarding upcoming staff workshops.

Sharon Roman updated the Board of the passport program and the photo ID library cards.

The meeting was adjourned at 6:53 p.m.

Respectfully submitted,

Laura Maul