

June 30, 2019

A meeting of the Board of Trustees was held on June 20, 2019 at 6:00 p.m.

Attendance:	Trustees Present:	Mr. Trabold, Ms. Kennedy, Ms. Caselles, Ms. Ryder
	Trustees Absent:	Ms. Schiller
	Director:	Ms. Paisley
	Assistant Director:	Jeniffer Bollerman, Absent
	Library District Clerk:	Laura Maul
	Department Head:	Laura Accardi, Absent

The meeting was called to order at 6:00 pm.

On a motion of Ms. Caselles, seconded by Ms. Ryder, the Board adjourned to Executive Session to discuss personnel.

On a motion of Ms. Kennedy, seconded by Ms. Caselles, the Board adjourned the Executive Session.

On a motion of Ms. Ryder, seconded by Ms. Caselles, the following items included in the Consent Agenda were approved.

- a. Minutes of the May 21, 2019 Regular meeting
- b. Treasurer's report
- c. Financial Report
- d. Budget Report
- e. Bills

The bills as listed in the Check Report dated May 31, 2019 (May Addendum) totaling \$382,711.42 for the General Fund, \$0.00 from the Capital Fund and \$953.29 from the Central Library Fund. The bills as listed in the Check Report dated June 14, 2019, 2019 (June Warrant) totaling \$455,887.22 from the General Fund, \$68,182.20 from the Capital Fund and \$18,500.20 from the Central Library Fund.

- f. Report of the Library Director (includes circulation reports, patron usage reports)
- g. Personnel Report

On a motion of Ms. Kennedy, seconded by Ms. Caselles, the Board approved the following resolution. (Unanimous)

RESOLVED, that the President of the Board of Trustees of the Patchogue-Medford Library is authorized to execute salary agreements with Patty Lach, Laura Maul, Jennifer Bollerman, Danielle Paisley, and Security Guards for 2019-2020.

On a motion of Ms. Ryder, seconded by Ms. Caselles, the Board approved the Agreement with Patchogue Arts Council and Artist Katherine Kaiser for the 2019 Mural Project. (Unanimous)

On a motion of Ms. Kennedy, seconded by Ms. Ryder, the Board approved the following resolution. (Unanimous)

RESOLVED, the Patchogue-Medford Library Board of Trustees hereby approves the revised addition of the Employee Handbook and Personnel Policy.

On a motion of Ms. Caselles, seconded by Ms. Ryder, the Board approved the following resolution. (Unanimous)

RESOLVED, that the Board of Trustees of the Patchogue-Medford Library approves the invoice from Leo & Khamilas L. Corp for purchase of ceiling tiles and equipment not to exceed \$53,329.20.

On a motion of Ms. Kennedy, seconded by Ms. Ryder, the Board approved the following resolution.
(Unanimous)

RESOLVED, that the Board of Trustees of the Patchogue-Medford Library appoints the firm of Baldessari & Coster as external auditors of the Patchogue-Medford Library for the fiscal year ending June 30, 2019.

On a motion of Ms. Ryder, seconded by Ms. Kennedy, the Board approved the following resolution.
(Unanimous)

RESOLVED, that the Board of Trustees of the Patchogue-Medford Library approves the HVAC service contract from Thermal Solutions for the fiscal year 2019-2020.

On a motion of Ms. Caselles, seconded by Ms. Ryder, the Board approved the following resolution.
(Unanimous)

RESOLVED, that the Board of Trustees of the Patchogue-Medford Library approves and accepts the proposal for General Counsel Services from the firm of the Law Offices of Thomas Volz for the period of July 1, 2019 through June 30, 2022.

On a motion of Ms. Ryder, seconded by Ms. Kennedy, the Board approved the following resolution.
(Unanimous)

RESOLVED, that the Board of Trustees of the Patchogue-Medford Library approves the service contract from Precision Microproducts of America for the fiscal year 2019-2020.

Danielle Paisley reported for Laura Accardi in her absence. The Library Promotions Department has collaborated with an international company to bring space exploration, in an augmented reality experience, to summer reading for all ages. Ms. Paisley also discussed possible options for additions to our upcoming roof project, and notified the board that the lighting project is ready to commence.

The meeting was adjourned at 7:00 p.m.

Respectfully submitted,

Laura Maul