A meeting of the Board of Trustees was held on September 18, 2019 at 5:30 p.m.

Attendance: Trustees Present: Mr. Trabold, Ms. Caselles, Ms. Schiller, Ms. Ryder
Trustees Absent: Ms. Kennedy
Director: Danielle Paisley
Assistant Director: Jennifer Bollerman
Library District Clerk: Laura Maul
Guests: Beth Giacummo, Patchogue Arts Council & MOCA LI
Loretta Corbisero, PAC-MOCA LI Board Trustee, Art Historian & Director of Eastern Suffolk BOCES Art in Education Program

The meeting was called to order at 5:33 pm.

Beth Giacummo and Loretta Corbisero discussed the possibility of a collaboration with the Library to create a Museum of Contemporary Art accessible to the public to connect, educate, and share with the community.

On a motion of Ms. Ryder, seconded by Ms. Caselles, the Board adjourned to Executive Session to discuss personnel. (Unanimous)

On a motion of Ms. Caselles, seconded by Ms. Ryder, the Board adjourned the Executive Session. (Unanimous).

On a motion of Ms. Schiller, seconded by Ms. Caselles, the following items included in the Consent Agenda were approved. (Unanimous).

a. Minutes of the August 21, 2019 Regular meeting
b. Treasurer's report
c. Financial Report
d. Budget Report
e. Bills
The bills as listed in the Check Report dated August 31, 2019 (August Addendum) totaling $211,311.71 for the General Fund, $0.00 from the Capital Fund and $58.32 from the Central Library Fund. The bills as listed in the Check Report dated September 11, 2019, (September Warrant) totaling $333,668.07 from the General Fund, $0.00 from the Capital Fund and $4,991.84 from the Central Library Fund.
f. Report of the Library Director (includes circulation reports, patron usage reports)
g. Personnel Report

On a motion of Ms. Schiller, seconded by Ms. Caselles, the Board passed the following resolution. (Unanimous).

RESOLVED, that the Patchogue-Medford Library Board of Trustees approves the official response to the NYS Comptroller's Report of Examination: Non-Payroll Disbursements. 2019M-126.
On a motion of Ms. Schiller, seconded by Ms. Caselles, the Board passed the following resolution. (Unanimous).

**RESOLVED,** that the Patchogue-Medford Library Board of Trustees hereby approves the NYS Construction Grants for the Roof Replacement Project for the Patchogue-Medford Library facility.

On a motion of Ms. Ryder, seconded by Ms. Schiller, the Board passed the following resolution. (Unanimous).

**RESOLVED,** that the Patchogue-Medford Library Board of Trustees hereby approves the updated Circulation Policy.

On a motion of Ms. Schiller, seconded by Ms. Ryder, the Board passed the following resolution. (Unanimous).

**RESOLVED,** that the Patchogue-Medford Library Board of Trustees hereby approves the amended Financial Policy.

On a motion of Ms. Ryder, seconded by Ms. Schiller, the Board passed the following resolution. (Unanimous).

**RESOLVED,** that the Patchogue-Medford Library Board of Trustees hereby approves the Conference Request for Nancy Senzamici and Colleen Hutchens to attend the ALS Harwood Public Innovators Lab for Libraries in Atlanta, GA from October 15 to October 17, 2019 at a cost not to exceed $1500 each.

On a motion of Ms. Caselles, seconded by Ms. Ryder, the Board passed the following resolution. (Unanimous).

**RESOLVED,** that the Patchogue-Medford Library Board of Trustees hereby approves the Conference Request for Philip Luppy to attend the NYLA Conference (instead of Jennifer Bollerman) in Saratoga Springs, NY from November 13 to November 15, 2019 at a cost not to exceed $1500.

Jennifer Bollerman updated the Board that the phone issues have been resolved. Also, she has finalized the staff training calendar and the Employee Handbooks have been distributed.

Jeri Cohen reported that her department has been very busy during the month of September planning for the 6th grade field trip to the Carnegie Library and other exciting activities.

The meeting was adjourned at 7:12 p.m.

Respectfully submitted,

Laura Maul