A meeting of the Board of Trustees was held on October 16, 2019 at 5:30 p.m.

Attendance:  Trustees Present:  Mr. Trabold, Ms. Caselles, Ms. Schiller, Ms. Ryder, Ms. Kennedy
   Trustees Absent:  
   Director:  Danielle Paisley 
   Assistant Director:  Jennifer Bollerman 
   Library District Clerk:  Laura Maul 
   Department Head:  Bruce Silverstein 
   Guests:  Michael Vigliotta, Esq., Law Offices of Thomas M. Volz, PLLC 

The meeting was called to order at 5:30 pm.

On a motion of Ms. Ryder, seconded by Ms. Kennedy, the Board adjourned to Executive Session to discuss property acquisition. (Unanimous)

On a motion of Ms. Caselles, seconded by Ms. Ryder, the Board adjourned the Executive Session. (Unanimous).

On a motion of Ms. Kennedy, seconded by Ms. Schiller, the following items included in the Consent Agenda were approved. (Unanimous).

a. Minutes of the September 18, 2019 Regular meeting  
b. Treasurer's report  
c. Financial Report  
d. Budget Report  
e. Bills  
   The bills as listed in the Check Report dated September 30, 2019 (September Addendum) totaling $199,074.94 for the General Fund, $0.00 from the Capital Fund and $0.00 from the Central Library Fund.  
   The bills as listed in the Check Report dated October 9, 2019, (October Warrant) totaling $363,189.45 from the General Fund, $58,233.33 from the Capital Fund and $3,575.00 from the Central Library Fund.
   
f. Report of the Library Director (includes circulation reports, patron usage reports)  
g. Personnel Report 

On a motion of Ms. Ryder, seconded by Ms. Kennedy, the Board passed the following resolution. (Unanimous).

RESOLVED, that the Patchogue-Medford Library Board of Trustees hereby accepts the change order submitted by Leo & Khamila’s L. Corp. in the amount of $20,230 for the Ceiling Tile & LED Lighting Project.

On a motion of Ms. Ryder, seconded by Ms. Schiller, the Board passed the following resolution. (Unanimous).

RESOLVED, that the Patchogue-Medford Library Board of Trustees hereby accepts the proposal submitted by Gym Door Repairs, Inc., in the amount of $6,730 for the repair of the Meeting Room Partition wall.

On a motion of Ms. Kennedy, seconded by Ms. Ryder, the Board passed the following resolution. (Unanimous).
RESOLVED, that as per New York State Education Law, Section 2034, 6b, the Library District Clerk is hereby authorized to unseal the ballot box and destroy all paper ballots contained therein, together with the unused ballots from the Annual Budget Vote and Trustee Election held on April 2, 2019.

On a motion of Ms. Kennedy, seconded by Ms. Ryder, the Board passed the following resolution. (Unanimous)

WHEREAS, libraries are essential to the communities they serve; and

WHEREAS, library leaders have a mandate to ensure future access to economical library services; and

WHEREAS, libraries that demonstrate good stewardship of the resources entrusted to them can build their base of support in their communities which leads to sustainable funding; and

WHEREAS, libraries who demonstrate leadership in making sustainable decisions that help to respect natural resources and create healthy indoor and outdoor environments will stabilize community; and reveal new sources of funding; therefore be it

RESOLVED, that the Board of Trustees of the Patchogue-Medford Library recognizes the important role libraries can play in larger community conversations about resiliency and a sustainable future; and encourages activities by staff to be proactive in their application of sustainable thinking in the areas of their facilities, operations, policy, technology, programming and partnerships.

On a motion of Ms. Schiller, seconded by Ms. Ryder, the Board passed the following resolution. (Unanimous).

RESOLVED, that the Carnegie Library will remain closed on Wednesday, November 27, 2019, due to the Library’s scheduled closing hour at 3:00 p.m.

Jennifer Bollerman has been working on updating staff duty statements, conducting staff reviews, and coordinated the annual staff sexual harassment training.

Bruce Silverstein explained the new Lucky Day collection to the Board and talked about the DVD Binge Boxes available for circulation.

Danielle Paisley notified the Board of publisher Macmillan’s planned embargo of e-books beginning November 1st.

The meeting was adjourned at 7:10 p.m.

Respectfully submitted,

Laura Maul