

January 17, 2018

A meeting of the Board of Trustees was held on January 17, 2018 at 5:30 p.m.

Attendance:

Trustees Present:	Mr. Trabold, Ms. Ryder, Ms. Schiller
Trustees Absent:	Ms. Kennedy, Ms. Caselles
Director:	Ms. Paisley
Assistant Director:	Ms. Bollerman
Department Head:	Mr. Hernandez

The meeting was called to order at 5:30 pm.

On a motion of Ms. Ryder, seconded by Ms. Schiller, the Board adjourned to Executive Session to discuss staff negotiations. (Unanimous)

On a motion of Ms. Ryder, seconded by Ms. Schiller, the Board adjourned the Executive Session. (Unanimous)

On a motion of Ms. Ryder, seconded by Ms. Schiller, the following items included in the Consent Agenda were approved. (Unanimous).

- a. Minutes of the December 20, 2017 Regular meeting
- b. Treasurer's report
- c. Financial Report
- d. Budget Report
- e. Bills

The bills as listed in the Check Report dated December 31, 2017 (December Addendum) totaling \$187,455.13 for the General Fund, \$0.00 from the Capital Fund, and \$0.00 from the Central Library Fund. The bills as listed in the Check Report dated January 10, 2018, (January Warrant) totaling \$512,714.52 from the General Fund, \$0.00 from the Capital Fund and \$3,536.25 from the Central Library Fund.

- f. Report of the Library Director (includes circulation reports, patron usage reports)
- g. Personnel Report

On a motion of Ms. Schiller, seconded by Ms. Ryder, the Board moved to table the discussion of Confidentiality of Library Records Policy until consulting with Library counsel. (Unanimous)

On a motion of Ms. Ryder, seconded by Ms. Schiller, the board passed the following motion. (Unanimous)

RESOLVED, that the "Notice of Special District meeting of the Patchogue-Medford (Public) Library" is approved as submitted for publication in South Shore Press and the L.I. Advance on February 21, 2018, February 28, 2018, March 7, 2018, and March 12, 2018.

On a motion of Ms. Ryder, seconded by Ms. Schiller, the board passed the following motion.
(Unanimous)

RESOLVED, that nominating petitions for the position of Library Trustee shall be available beginning January 31, 2018. Petitions shall be filed in the Office of the Library District Clerk not later than 5:30 p.m. on Monday, March 12, 2018.

On a motion of Ms. Ryder, seconded by Ms. Schiller, the board passed the following motion.
(Unanimous)

RESOLVED, that as per Section 1501-c of the New York State Education Law, the Board of Trustees of the Patchogue-Medford Library hereby appoints Margaret Safranek, and Juta Rohtla, Chairpersons of the Board of registration to attend to Medford Multicare for Living, 3115 Horseblock Road, Medford NY 11763 not earlier than thirteen days before or later than the day before the annual vote for the purpose of distribution of absentee ballots to residents of the facility who have duly registered and requested absentee ballots for the Annual Budget Vote and Trustee Election of the Patchogue-Medford Library.

Ms. Paisley reviewed the 2018-2019 draft of the budget with the Board, and discussed the Harwood staff training.

Ms. Bollerman updated the Board on the many projects she is managing at the library including updating the technology service plan.

Mr. Hernandez updated the Board on current duties of part time staff in reference including one on one and class tutoring and goals for 2018.

The meeting was adjourned at 7:08 p.m.

Respectfully submitted,

Laura Maul