

May 16, 2018

A meeting of the Board of Trustees was held on May 16, 2018 at 5:30 p.m.

Attendance:

Trustees Present:	Mr. Trabold, Ms. Ryder, Ms. Kennedy, Ms. Schiller
Trustees Absent:	Ms. Caselles
Director:	Ms. Paisley
Assistant Director:	Ms. Bollerman
Library Clerk:	Ms. Maul
Department Head:	Ms. Kaleda

The meeting was called to order at 5:30 pm.

On a motion of Ms. Kennedy, seconded by Ms. Ryder, the Board adjourned to Executive Session to discuss personnel. (Unanimous)

On a motion of Ms. Kennedy, seconded by Ms. Schiller, the Board adjourned the Executive Session. (Unanimous)

On a motion of Ms. Ryder, seconded by Ms. Kennedy, the following items included in the Consent Agenda were approved. (Unanimous).

- a. Minutes of the April 18, 2018 Regular meeting
- b. Treasurer's report
- c. Financial Report
- d. Budget Report
- e. Bills

The bills as listed in the Check Report dated April 30, 2018 (April Addendum) totaling \$202,043.09 for the General Fund, \$0.00 from the Capital Fund, and \$390.47 from the Central Library Fund. The bills as listed in the Check Report dated May 9, 2018, (May Warrant) totaling \$437,458.21 from the General Fund, \$0.00 from the Capital Fund and \$5,289.40 from the Central Library Fund.

- f. Report of the Library Director (includes circulation reports, patron usage reports)
- g. Personnel Report

On a motion of Ms. Ryder, seconded by Ms. Kennedy, the board passed the following motion. (Unanimous)

**RESOLVED**, that the Board of Trustees of the Patchogue-Medford Library approves that the Library director sign the Memorandum of Agreement with the CSEA for July 1, 2018 – June 30, 2021.

On a motion of Ms. Kennedy, seconded by Ms. Schiller, the board passed the following motion. (Unanimous)

**RESOLVED**, that the Board of Trustees of the Patchogue-Medford Library hereby approve the change of date for the September Board meeting to Wednesday,

September 26, 2018 and the November Board meeting to Tuesday, November 20, 2018.

On a motion of Ms. Ryder, seconded by Ms. Schiller, the board approved the Tutoring Policy. (Unanimous)

On a motion of Ms. Schiller, seconded by Ms. Kennedy the board approved the Pre-employment Background Check Policy. (Unanimous)

On a motion of Ms. Ryder, seconded by Ms. Kennedy the board approved the following motion. (Unanimous)

**RESOLVED**, that the Patchogue-Medford Library Board of Trustees hereby approves the Teen Department to allow an after-hours program for teens to take place after the Library closes on June 22, 2018 until 11 p.m.

Ms. Paisley discussed applying for construction grants for infrastructure projects.

Ms. Kaleda updated the board about the collaboration between the Spanish Outreach department and the Childrens' department, and of the many exciting community events.

The meeting was adjourned at 6:26 p.m.

Respectfully submitted,

Laura Maul