

January 16, 2019

A meeting of the Board of Trustees was held on January 16, 2019 at 5:30 p.m.

Attendance: Trustees Present: Mr. Trabold, Ms. Ryder, Ms. Kennedy, Ms. Caselles, Ms. Schiller
Trustees Absent:
Director: Ms. Paisley
Assistant Director: Ms. Bollerman
Library Clerk: Laura Maul
Department Head: Jeri Cohen
Guests: Gabriella Grama & Linda Purrazzella, Women Sharing Art, Inc.
Ivan Carrasquillo, The Facilities Management Group

The meeting was called to order at 5:30 pm.

Ms. Grama & Ms. Purrazzella from Women Sharing Art, presented the Board with a proposal for a community mural that they would like to create and install on the east exterior wall of the Library.

Mr. Carrasquillo from The Facilities Management Group discussed different options for the Carnegie Library Site Project.

On a motion of Ms. Ryder, seconded by Ms. Kennedy, the Board adjourned to Executive Session to discuss personnel. (Unanimous)

On a motion of Ms. Schiller, seconded by Ms. Caselles, the Board adjourned the Executive Session. (Unanimous)

On a motion of Ms. Ryder, seconded by Ms. Caselles, the following items included in the Consent Agenda were approved. (Unanimous)

- a. Minutes of the December 19, 2018 Regular meeting
- b. Treasurer's report
- c. Financial Report
- d. Budget Report
- e. Bills

The bills as listed in the Check Report dated December 31, 2018 (December Addendum) totaling \$199,780.86 for the General Fund, \$0.00 from the Capital Fund and \$0.00 from the Central Library Fund. The bills as listed in the Check Report dated January 9, 2019 (January Warrant) totaling \$354,148.39 from the General Fund, \$7,625.00 from the Capital Fund and \$43,915.46 from the Central Library Fund.

- f. Report of the Library Director (includes circulation reports, patron usage reports)
- g. Personnel Report

On a motion of Ms. Caselles, seconded by Ms. Ryder, the Board approved the updated Public Relations Policy Statement. (Unanimous)

On a motion of Ms. Ryder, seconded by Ms. Kennedy, the Board approved the Guidelines for Bulletin Boards and Handouts Policy. (Unanimous)

On a motion of Ms. Caselles, seconded by Ms. Schiller, the Board approved the following resolution. (Unanimous)

RESOLVED, that the “Notice of Special District Meeting of the Patchogue-Medford (Public) Library” is approved as submitted for publication in the South Shore Press and the L.I. Advance on February 13, 2019, February 20, 2019, February 27, 2019 and March 6, 2019.

On a motion of Ms. Caselles, seconded by Ms. Kennedy, the Board approved the following resolution.
(Unanimous)

RESOLVED, that the nominating petitions for the position of Library Trustee shall be available beginning January 30, 2019. Petitions shall be filed in the Office of the Library District Clerk not later than 5:30 p.m. on Monday, March 4, 2019.

On a motion of Ms. Schiller, seconded by Ms. Caselles, the Board approved the following resolution.
(Unanimous)

RESOLVED, that as per Section 1501-c of the New York State Education Law, the Board of Trustees of the Patchogue-Medford Library hereby appoints Barbara Ramirez and Juta Rohtla, Chairpersons of the Board of registration to attend the Medford Multicare Center for Living, 3115 Horseblock Road, Medford, NY 11763 not earlier than thirteen days before, or later than the day before the annual vote for the purpose of distribution of absentee ballots to residents of the facility who have duly registered and requested absentee ballots for the Annual Budget Vote and Trustee Election of the Patchogue-Medford Library.

On a motion of Ms. Ryder, seconded by Ms. Kennedy, the Board approved the following resolution.
(Unanimous)

RESOLVED, that the Patchogue-Medford Library Board of Trustees hereby approved the Third Party Collateral Agreement between Sterling National Bank and The Bank of New York Mellon.

Danielle Paisley discussed possible Outreach programs and the upcoming Roof Project with the Board.

Jennifer Bollerman discussed the different projects she has been working on throughout the month.

Jeri Cohen updated the Board of the exciting events taking place at the Carnegie Library.

The meeting was adjourned at 7:06 p.m.

Respectfully submitted,

Laura Maul