A meeting of the Board of Trustees was held on February 26, 2020 at 5:30 p.m.

Attendance: Trustees Present: Mr. Trabold, Ms. Ryder, Ms. Schiller, Ms. Kennedy, Ms. Caselles
Trustees Absent: Danielle Paisley
Director: Absent
Assistant Director: Laura Maul
Library District Clerk: Laura Accardi
Library Promotions Coordinator: Jessie Bouchelle, Children’s Department Head Candidate

The meeting was called to order at 5:30 pm.

On a motion of Ms. Ryder, seconded by Ms. Schiller, the Board adjourned to Executive Session to discuss personnel. (Unanimous)

On a motion of Ms. Caselles, seconded by Ms. Kennedy, the Board adjourned the Executive Session. (Unanimous)

Jessie Bouchelle introduced herself to the Board, told them of her experience as a Librarian, and discussed her goals and exciting ideas for the Children’s Department.

On a motion of Ms. Caselles, seconded by Ms. Ryder, the following items included in the Consent Agenda were approved. (Unanimous)

b. Treasurer's report
c. Financial Report
d. Budget Report
e. Bills
   The bills as listed in the Check Report dated January 31, 2020 (January Addendum) totaling $288,651.34 for the General Fund, $20,265.00 from the Capital Fund and $0.00 from the Central Library Fund. The bills as listed in the Check Report dated February 11, 2020, (February Warrant) totaling $293,837.73 from the General Fund, $60,465.91 from the Capital Fund and $2,233.00 from the Central Library Fund.
f. Report of the Library Director (includes circulation reports, patron usage reports)
g. Personnel Report

On a motion of Ms. Kennedy, seconded by Ms. Schiller, the Board passed the following resolution. (Unanimous)

RESOLVED, that the Patchogue-Medford Library Board of Trustees hereby approves the draft of Sustainability Policy.

On a motion of Ms. Ryder, seconded by Ms. Caselles, the Board passed the following resolution. (Unanimous)

RESOLVED, that the Patchogue-Medford Board of Trustees hereby approves the amended Picture Taking Policy, and the Picture Taking at Children’s Programs Policy.

On a motion of Ms. Schiller, seconded by Ms. Kennedy, the Board passed the following resolution. (Unanimous)
RESOLVED, that the Patchogue-Medford Library Board of Trustees hereby approves the proposed operating budget for the fiscal year 2020-2021 for submittal to the voters on April 7, 2020.

On a motion of Ms. Caselles, seconded by Ms. Ryder, the Board agreed to table the discussion regarding the proposal submitted by Mark Grossman, Public Relations. (Unanimous)

On a motion of Ms. Schiller, seconded by Ms. Caselles, the Board passed the following resolution. (Unanimous)

RESOLVED, that the Patchogue-Medford Library Board of Trustees hereby approves the proposal from KPOrganization for repair, spackle and paint in the makerspace room in the amount of $2,500.

On a motion of Ms. Ryder, seconded by Ms. Schiller, the Board passed the following resolution. (Unanimous)

RESOLVED, that the Patchogue-Medford Library Board of Trustees hereby approves the invoice from Thermal Solutions for installation and connection of three new HVAC units in the amount of $39,000.

On a motion of Ms. Kennedy, seconded by Ms. Caselles, the Board passed the following resolution. (Unanimous)

RESOLVED, that the Patchogue-Medford Library Board of Trustees hereby approves the invoices from Facilities Management Group for project management of the following projects: LED Lighting project $1,755.86; HVAC Replacement project $2,955.24; Ceiling Tile Replacement project $1,254.89; Roof Replacement project $2,996.45.

On a motion of Ms. Ryder, seconded by Ms. Caselles, the Board passed the following resolution. (Unanimous)

RESOLVED, that the Patchogue-Medford Library Board of Trustees hereby approves the conference request of Bruce Silverstein to attend the IUG Conference in Minneapolis, MN from April 15 to April 19, 2020, at a cost not to exceed $1,700.

Laura Accardi informed the Board of some of the very exciting programs her department has planned in the upcoming months.

The meeting was adjourned at 6:42 p.m.

Respectfully submitted,

Laura Maul