

RULES AND REGULATIONS FOR PUBLIC INPUT AT MEETINGS

Public input is limited to comments on matters involving Library business or the operation of the Library. The following rules are adopted to assure order at public sessions of the Board of Trustees.

1. Audience participation is limited to the portion of the meeting designated for that purpose. The audience shall not enter into discussion or debate at any time unless recognized by the presiding officer.
2. When speaking before the Board, individuals are asked to state their name and address for the record.
3. Board members are not obligated to respond to comments from the public, but the presiding officer may recognize a board member who wishes clarification. Issues requiring possible action by the board may be added to a future meeting agenda, and issues that can be addressed by the administration will be noted.
4. The Board may direct the administration to investigate issues and report back to the Board at a designated meeting.
5. Speakers will be limited to five (5) minutes.
6. Individuals attending board meetings must conduct themselves with respect and civility toward others. Language which the Board reasonably perceives to be, or imminently to threaten, a disruption of the orderly and fair progress of the discussion is prohibited.
7. Substitution of speakers will not be permitted.
8. When the Board conducts Special Board meetings, there will be no Public Input section.
9. These Rules and Regulations shall be printed at the end of the public meeting agenda.

Approved: August 1995

Revised: August 2011

Revised: September 2018

Board of Trustees