

February 11, 2020

A special meeting of the Board of Trustees was held on February 3, 2020 at 5:30 p.m.

Attendance:	Trustees Present:	Mr. Trabold, Ms. Ryder, Ms. Kennedy, Ms. Caselles
	Trustees Absent:	Ms. Schiller
	Director:	Danielle Paisley
	Assistant Director:	Jennifer Bollerman
	Business Office Mgr:	Debbie Bacon

The meeting was called to order at 5:30 pm.

On a motion of Ms. Ryder, seconded by Ms. Kennedy, the Board adjourned to Executive Session to discuss property acquisition and personnel. (Unanimous)

On a motion of Ms. Caselles, seconded by Ms. Ryder, the Board adjourned the Executive Session. (Unanimous)

On a motion of Ms. Ryder, seconded by Ms. Kennedy, the Board passed the following resolution, witnessed and notarized by Notary David Capaldo. (Unanimous)

RESOLVED, that the Board of Trustees of the Patchogue Medford Library hereby authorizes the President of the Board of Trustees of the Patchogue Medford Library to execute a lease agreement with the Town of Brookhaven for property at the Medford Athletic Complex as described in Schedule A (attached), which will serve as a future location of the Patchogue Medford Library 'Medford Branch'.

Danielle Paisley gave an administration update and informed the board about planned improvements in the CAPS Department. The new department head will be selected and invited to the next board meeting. Ms. Paisley sent RFQ's (Request for Qualifications) to four architectural firms, for the previously mentioned Medford branch project, with a February 28, 2020 deadline.

The meeting was adjourned at 6:03 p.m.

Respectfully submitted,

Debbie Bacon