

June 18, 2020

A videoconference meeting of the Board of Trustees was held on June 17, 2020 at 5:30 p.m.

Attendance: Trustees Present: Mr. Trabold, Ms. Ryder, Ms. Caselles, Ms. Kennedy, Ms. Schiller
Director: Danielle Paisley
Assistant Director: Jennifer Bollerman
Library District Clerk: Laura Maul

The meeting was called to order at 5:54 p.m.

On a motion of Ms. Kennedy, seconded by Ms. Ryder, the Board entered into Executive Session to discuss personnel. (Unanimous)

On a motion of Ms. Ryder, seconded by Ms. Kennedy, the Board ended the Executive Session. (Unanimous)

On a motion of Ms. Kennedy, seconded by Ms. Ryder, the following items included in the Consent Agenda were approved. (Unanimous)

- a. Minutes of the May 20, 2020 meeting
- b. Treasurer's report
- c. Financial Report
- d. Budget Report
- e. Bills

The bills as listed in the Check Report dated May 31, 2020 (May Addendum) totaling \$275,680.67 for the General Fund, \$0.00 from the Capital Fund and \$0.00 from the Central Library Fund. The bills as listed in the Check Report dated June 10, 2020, (June Warrant) totaling \$370,817.68 from the General Fund, 10,665.00 from the Capital Fund and \$6,378.17 from the Central Library Fund.

- f. Report of the Library Director (includes circulation reports, patron usage reports)
- g. Personnel Report

On a motion of Ms. Schiller, seconded by Ms. Ryder, the Board passed the following resolution. (Unanimous)

RESOLVED, that the Patchogue-Medford Library Board of Trustees extend the emergency closure of the Library Facilities through the end of Phase 2 of the NY Forward reopening plan, and authorizes the Director to open the Library facilities on July 6, 2020 when all NY Forward safety procedures are met.

On a motion of Ms. Kennedy, seconded by Ms. Ryder, the Board passed the following resolution. (Unanimous)

RESOLVED, that the Patchogue-Medford Library Board of Trustees hereby approves the updates in the Infectious Disease Policy.

On a motion of Ms. Ryder, seconded by Ms. Kennedy, the Board agreed to table the discussion regarding the Telecommuting Policy. (Unanimous)

On a motion of Ms. Kennedy, seconded by Ms. Schiller, the Board passed the following resolution. (Unanimous)

RESOLVED, that the Patchogue-Medford Library Board of Trustees hereby approve the NY Forward Reopening Safety Plan as written, and approves tis submission to any local government agencies that may require this plan.

On a motion of Ms. Schiller, seconded by Ms. Ryder, the Board passed the following resolution. (Unanimous)

RESOLVED, that the Patchogue-Medford Library Board of Trustees hereby approve the Phased Reopening Plan as written, and authorizes the Director to make changes and updates with regard to state and local government orders and guidance.

On a motion of Ms. Ryder, seconded by Ms. Kennedy, the Board approved the 2020-2021 Library Calendar. (Unanimous)

On a motion of Ms. Ryder, seconded by Ms. Kennedy, the Board approved the following resolution. (Unanimous)

RESOLVED, that the President of the Patchogue-Medford Library Board of Trustees is authorized to execute salary agreements with Patricia Lach, Laura Maul, Debbie Bacon, Jennifer Bollerman, Danielle Paisley and Security Guards for the 2020-2021 fiscal year.

On a motion of Ms. Ryder, seconded by Ms. Schiller, the Board approved the mural design of artist Jayne Dion. (Unanimous)

On a motion of Ms. Ryder, seconded by Ms. Schiller, the Board approved the following resolution. (Unanimous)

RESOLVED, that the Patchogue-Medford Library Board of Trustees hereby accepts the results of the June 9, 2020 Library Trustee election in which Elizabeth Kennedy was elected with 5,344 votes and will serve on the Patchogue-Medford Library Board through June 30, 2025.

On a motion of Ms. Ryder, seconded by Ms. Schiller, the Board approved the following resolution. (Unanimous)

RESOLVED, that the Patchogue-Medford Library Board of Trustees hereby accepts the lowest bid received for duct cleaning from Sanitech Services, Inc., not to exceed \$25,600.

Jennifer Bollerman informed the Board that she has been updating polices and is working with returning staff to help them adapt to their new work environment. She is also preparing Racial Bias training for the staff.

Danielle Paisley discussed plans and procedures for opening the library facilities in phases.

The meeting was adjourned at 7:17 p.m.

Respectfully submitted,

Laura Maul