

A videoconference meeting of the Board of Trustees was held on September 16, 2020 at 5:30 p.m.

Attendance:	Trustees Present:	Mr. Trabold, Ms. Kennedy, Ms. Schiller, Ms. Ryder
	Trustees Absent:	Ms. Caselles
	Director:	Danielle Paisley
	Assistant Director:	Jennifer Bollerman
	Library District Clerk:	Laura Maul
	Asst. Library Clerk:	Debbie Bacon
	Guest:	Jean Kaleda

The meeting was called to order at 5:31 pm.

On a motion of Ms. Ryder, seconded by Ms. Schiller, the Board entered into Executive Session to discuss personnel. (Unanimous)

On a motion of Ms. Ryder, seconded by Ms. Schiller, the Board adjourned the Executive Session. (Unanimous).

On a motion of Ms. Schiller, seconded by Ms. Ryder, the following items included in the Consent Agenda were approved. (Unanimous)

- a. Minutes of the August 26, 2020 Regular Meeting
- b. Treasurer's report
- c. Financial Report
- d. Budget Report
- e. Bills

The bills as listed in the Check Report dated August 31, 2021 (August Addendum) totaling \$201,642.76 from the General Fund, \$0.00 from the Capital Fund and \$0.00 from the Central Library Fund. The bills as listed in the Check Report dated September 9, 2020, (September Warrant) totaling \$66,247.40 from the General Fund, \$225.00 from the Capital Fund and \$5,818.50 from the Central Library Fund.

- f. Report of the Library Director (includes circulation reports, patron usage reports)
- g. Personnel Report

On a motion of Ms. Kennedy, seconded by Ms. Schiller, the Board approved the following resolution. (Unanimous)

RESOLVED, that the Patchogue-Medford Library Board of Trustees hereby approve the NYS Construction Grant in support of the Medford Branch Library Project.

On a motion of Ms. Schiller, seconded by Ms. Kennedy, the Board approved the following resolution. (Unanimous)

RESOLVED, that the Patchogue-Medford Library Board of Trustees hereby approve the conference request for Brian Schwartz to attend the virtual Public Innovators Lab from the Harwood Institute at a cost not to exceed \$820.

On a motion of Ms. Ryder, seconded by Ms. Kennedy, the Board approved the following resolution. (Unanimous)

RESOLVED, that the Patchogue-Medford Library Board of Trustees hereby approve the proposal from Pump and Motor Shop, Inc. to overhaul the motor to the sewage ejector pump in the amount of \$8,981.12.

Jennifer Bollerman updated the Board on policies and procedures, discussed the meeting of the Safety and Wellness Committee, and gave an Orange Boy and Onboard update. Ms. Bollerman informed the Board that she created an online module for the Learning Roundtable of the American Library Association.

Jean Kaleda updated the Board on plans for her staff after her retirement and expressed her gratitude for the work she was able to complete at the Patchogue-Medford Library.

Harold Trabold expressed interest in the IT Department Report regarding alarm issues at the Carnegie building.

Danielle Paisley informed the Board that RFP's for soil boring tests for the Medford Branch were sent out. Ivan Carrasquillo is currently looking for surveyors for the Medford Branch.

Bunnie Schiller informed the Board that the school district has formed The Diversity, Equity, and Inclusion Committee, and she and Lisetty Thomas, Patchogue-Medford Librarian and Jean Kaleda's successor, are members.

The meeting was adjourned at 6:39 p.m.

Respectfully submitted,

Laura Maul