

A hybrid meeting of the Board of Trustees was held on October 21, 2020 at 5:30 p.m.

Attendance:	Trustees Present:	Mr. Trabold, Ms. Kennedy, Ms. Caselles, Ms. Ryder
	Trustees Absent:	Ms. Schiller
	Director:	Danielle Paisley
	Assistant Director:	Jennifer Bollerman
	Library District Clerk:	Laura Maul
	Asst. Library Clerk:	Debbie Bacon
	Guests:	Katherine Stone, Architect H2M Ivan Carrasquillo, TFMG

The meeting was called to order at 5:34 pm.

On a motion of Ms. Caselles, seconded by Ms. Ryder, the Board entered into Executive Session to discuss personnel. (Unanimous)

On a motion of Ms. Caselles, seconded by Ms. Ryder, the Board adjourned the Executive Session. (Unanimous).

On a motion of Ms. Ryder, seconded by Ms. Kennedy, the following items included in the Consent Agenda were approved. (Unanimous)

- a. Minutes of the September 3, 2020 Special Meeting and the September 16, 2020 Regular Meeting
- b. Treasurer's report
- c. Financial Report
- d. Budget Report
- e. Bills

The bills as listed in the Check Report dated September 30, 2020 (September Addendum) totaling \$294,145.58 from the General Fund, \$0.00 from the Capital Fund and \$0.00 from the Central Library Fund.

The bills as listed in the Check Report dated October 14, 2020, (October Warrant) totaling \$457,540.62 from the General Fund, \$44,200.00 from the Capital Fund and \$43,896.24 from the Central Library Fund.

- f. Report of the Library Director (includes circulation reports, patron usage reports)
- g. Personnel Report

On a motion of Ms. Caselles, seconded by Ms. Kennedy, the Board approved the following resolution. (Unanimous)

RESOLVED, that the Patchogue-Medford Library Board of Trustees hereby approve the invoice from Electronix Systems in the amount of \$572.00.

On a motion of Ms. Kennedy, seconded by Ms. Ryder, the Board approved the Makerspace Policy update. (Unanimous)

On a motion of Ms. Ryder, seconded by Ms. Kennedy, the Board approved the proposal for the service of Accudata for payroll, beginning the new calendar year. (Unanimous)

On a motion of Ms. Caselles, seconded by Ms. Ryder, the Board approved the following resolution. (Unanimous)

RESOLVED, that the Patchogue-Medford Library Board of Trustees hereby approve the proposal from Sen Source for a new gate counter in the amount of \$6,810 for installation and \$840 annually.

On a motion of Ms. Ryder, seconded by Ms. Kennedy, the Board approved the following resolution. (Unanimous)

RESOLVED, that the Patchogue-Medford Library Board of Trustees hereby approve the proposal from BBS Architects/Landscape Architects/Engineers, for the copy center/circulating storage design, with a maximum cost of \$2,500.

The meeting was adjourned at 7:04 p.m.

Respectfully submitted,

Laura Maul