

A virtual meeting of the Board of Trustees was held on March 17, 2021 at 5:30 p.m.

Attendance:	Trustees Present:	Mr. Trabold, Ms. Kennedy, Ms. Ryder, Ms. Schiller
	Trustees Absent:	Ms. Caselles
	Director:	Danielle Paisley
	Assistant Director:	Jennifer Bollerman
	Library District Clerk:	Laura Maul
	Asst. Library Clerk:	Debbie Bacon
	Guests:	Tabitha Kirshey, Digital Services Makerspace Coordinator Katie Stone, Eric Maisch, H2M Architects & Engineers Ivan Carrasquillo, The Facilities Management Group

The meeting was called to order at 5:33 p.m.

Tabitha Kirshey presented the Library's new website, which should be completed by late April and is currently available to Trustees to review.

Ms. Stone discussed the geothermal system, proposed parking, and building costs with the Board and will forward the schematic design.

On a motion of Ms. Ryder, seconded by Ms. Kennedy, the following items included in the Consent Agenda were approved. (Unanimous)

- a. Minutes of the February 17, 2021 Board Meeting
- b. Treasurer's report
- c. Financial Report
- d. Budget Report
- e. Bills
The bills as listed in the Check Report dated February 28, 2021 (February Addendum) totaling \$275,096.36 from the General Fund, \$0.00 from the Capital Fund and \$0.00 from the Central Library Fund.
The bills as listed in the Check Report dated March 10, 2021, (March Warrant) totaling \$428,819.99 from the General Fund, \$5,128.75 from the Capital Fund and \$3,832.50 from the Central Library Fund.
- f. Report of the Library Director (includes circulation reports, patron usage reports)
- g. Personnel Report

On a motion of Ms. Ryder, seconded by Ms. Kennedy, the Board approved the following resolution. (Unanimous)

RESOLVED, that the Board of Trustees approves the proposal of Leo and Khamila's L. Corp to provide concrete footings for the forthcoming installation of ADA compliant handrails at a cost not to exceed \$2,450.00

On a motion of Ms. Kennedy, seconded by Ms. Schiller, the Board approved the following resolution. (Unanimous)

RESOLVED, that the Board of Trustees of the Patchogue-Medford Library hereby approves the change order proposals of DME construction for various additional work needed including adjustment of flashing around the roof perimeter and door heights at a cost not to exceed \$8,122.50 and adding an additional roof drain at a cost not to exceed \$3,218.00

On a motion of Ms. Kennedy, seconded by Ms. Ryder, the Board approved the following resolution. (Unanimous)

RESOLVED, that the Patchogue-Medford Library Board of Trustees hereby accept the proposal from KLIMA NY, LLC for a building management system upgrade at a cost not to exceed \$16,750.00

On a motion of Ms. Ryder, seconded by Ms. Kennedy, the Board approved the following resolution. (Unanimous)

RESOLVED, that the Patchogue-Medford Library Board of Trustees hereby approves the Patchogue-Medford Library Annual Report for Public and Association Libraries – 2020 for submittal to NY State Department of Education, Division of Library Development.

On a motion of Ms. Ryder, seconded by Ms. Kennedy, the Board approved the Central Library Plan of Service 2021-2026. (Unanimous)

Danielle Paisley discussed flooring options for the Copy Center. In addition, she mentioned that the Library is participating in an Equity and Inclusion Campaign to better support the community.

Jennifer Bollerman has completed the State Report. She continues to work on staff Diversity training.

On a motion of Ms. Ryder, seconded by Ms. Kennedy, the Board entered into Executive Session to discuss personnel. (Unanimous)

On a motion of Ms. Ryder, seconded by Ms. Schiller, the Board adjourned Executive Session. (Unanimous)

The meeting was adjourned at 7:30 p.m.

Respectfully submitted,

Laura Maul