

August 19, 2021

A meeting of the Board of Trustees was held on August 18, 2021 at 5:30 p.m.

Attendance: Trustees Present: Mr. Trabold, Ms. Kennedy, Ms. Caselles, Ms. Ryder, Ms. Schiller  
Director: Danielle Paisley  
Assistant Director: Jennifer Bollerman  
Library District Clerk: Debbie Bacon

The meeting was called to order at 5:31 pm.

On a motion of Ms. Caselles, seconded by Ms. Schiller, the Board entered into Executive Session to discuss personnel. (Unanimous)

On a motion of Ms. Ryder, seconded by Ms. Kennedy, the Board adjourned the Executive Session. (Unanimous).

On a motion of Ms. Caselles, seconded by Ms. Schiller, the following items included in the Consent Agenda were approved. (Unanimous)

- a. Minutes of the July 21, 2021 Meeting
- b. Treasurer's report
- c. Financial Report
- d. Budget Report
- e. Bills

The bills as listed in the Check Report dated July 31, 2021 (July Addendum) totaling \$203,371.59 from the General Fund, \$0.00 from the Capital Fund and \$234.73 from the Central Library Fund. The bills as listed in the Check Report dated August 11, 2021, (August Warrant) totaling \$324,288.27 from the General Fund, \$70,856.63 from the Capital Fund and \$70,523.21 from the Central Library Fund.

- f. Report of the Library Director (includes circulation reports, patron usage reports)
- g. Personnel Report

On a motion of Ms. Kennedy, seconded by Ms. Schiller, the Board approved the following resolution. (Unanimous)

**RESOLVED**, that the Patchogue-Medford Library Board of Trustees hereby approve the Sunday Rate for 2021-2022.

On a motion of Ms. Schiller, seconded by Ms. Ryder, the Board approved the following resolution. (Unanimous)

**RESOLVED**, that the Patchogue-Medford Library Board of Trustees hereby approve the calendar for the Annual Library Budget Vote and Trustee Election for the fiscal year 2021-2022 as submitted by the Library District Clerk.

Jennifer Bollerman updated the Board on Staff Appreciation events and the Safety and Wellness Committee, discussed requesting quotes for elevator maintenance and informed the Board about updates to the burglar alarm panel.

The meeting was adjourned at 6:09 p.m.

Respectfully submitted,

Debbie Bacon