

Patchogue-Medford Library
Board of Trustees
Wednesday, July 21, 2021, 5:30 pm
Agenda

- I. Call to Order
- II. Guests: Katie Stone and Eric Maisch, H2M Architects and Engineers; Ivan Carasquillo, The Facilities Management Group. Update on Medford Library Project
- III. Executive Session to discuss personnel and property acquisition
- IV. Motion to appoint Danielle Paisley to serve as temporary chairperson to conduct election of officers for the 2021-2022 fiscal year
- V. Board Re-organization For Fiscal Year 2021-2022
 - a. Election of Officers for fiscal year 2021-2022
 - b. Administration of Oaths of Office to newly elected officers by Library District Clerk

Newly elected President presides over the rest of the meeting
Regular Meeting Resumes:

- VI. Consent Agenda
 - a. Motion to approve the Minutes of the June 16, 2021 Regular meeting
 - b. Motion to approve the Treasurer's report
 - c. Motion to approve the Financial Report
 - d. Motion to approve the Budget Report
 - e. Motion to approve the Bills
 - f. Motion to approve the Report of the Library Director (includes circulation reports, patron usage reports)
 - g. Motion to approve the Personnel Report
- VII. Communications
 - a. Library Attorney
 - b. NYLA Policy initiatives
- VIII. Old/Unfinished Business
 - a. Medford Library Project
 - Colors discussion
 - lease amendment
- IX. New business
 - a. Annual Review of the Financial Policy, Investment Policy, Code of Ethics and Trustee Bylaws.
 - b. Bank Accounts: **RESOLVED**, that the Board of Trustees of the Patchogue-Medford Library hereby authorizes the following persons as signatories on accounts opened and maintained in the name of the Patchogue-Medford Library:
Kathryn L. Hurney, Treasurer
Danielle Paisley, Director
Jennifer Bollerman, Assistant Director
Harold G. Trabold
Lisa M. Caselles

Elizabeth Kennedy
Eleanor J. Ryder
Bunnie Schiller

- c. Central Library Budget: **RESOLVED**, that the Board of Trustees hereby approves the Central Library Budget for 2021-2022.
- d. Van: **RESOLVED**, that the Board of Trustees of the Patchogue-Medford Library hereby authorizes the purchase of a 2005 Chevrolet Express Van for a cost not to exceed \$7000.

X. Appointments For 2021-2022:

- a. **RESOLVED**, that Debbie Bacon is appointed Library District Clerk and Toren Perkins is appointed Assistant Library District Clerk for fiscal year 2021-2022,
- b. Treasurer: **RESOLVED**, that Katherine L. Hurney is appointed Library District Treasurer at a fee of \$415 per month for fiscal year 2021-2022.
- c. Official Depositories: **RESOLVED**, that the following banks are designated as depositories for the funds of the Patchogue-Medford Library for the fiscal year 2021-2022: People's United Bank, maximum deposit not to exceed \$2,000,000.00; Sterling National Bank, maximum deposit not to exceed \$550,000; First National Bank of Long Island, maximum deposit not to exceed \$300,000; Dime Community Bank (formerly Bridgehampton National Bank), maximum deposit not to exceed \$8,500,000.00.
- d. Official Newspaper: **RESOLVED**, that the LI Advance is designated as the official newspaper of the Patchogue-Medford Library for the fiscal year 2021-2022.
- e. Insurance: **RESOLVED**, that the Board appoints the Joseph P. Price Agency as Insurance Broker for the Patchogue-Medford Library for the fiscal year 2021-2022.
- f. Attorney: **RESOLVED**, that the Board hereby appoints the Law Offices of Volz & Vigliotta as General and Personnel Counsel for the Patchogue-Medford Library for the fiscal year 2021-2022.
- e. Claims Auditing: **RESOLVED**, the Board of Trustees of the Patchogue-Medford Library chooses to engage Rizzi, Schwarz & Taraskas accounting firm to audit all claims and make recommendations to the Board of Trustees regarding payment for the 2021-2022 fiscal year.

- XI. Update from Jennifer Bollerman
- XII. Period of Public Comment
- XIII. Adjournment