

Patchogue-Medford Library
Board of Trustees
Wednesday, March 17, 2021
5:30 pm

Agenda

- I. Call to Order
- II. Guest: Tabitha Kirshey, Digital Services / Makerspace Coordinator
New Website preview
- III. Guest: Katie Stone, H2M and Ivan Carrasquillo, TFMG
- IV. Consent Agenda
 - a. Motion to approve the Minutes of the February 17, 2021 meeting
 - b. Motion to approve the Treasurer's report
 - c. Motion to approve the Financial Report
 - d. Motion to approve the Budget Report
 - e. Motion to approve the Bills
 - f. Motion to approve the Report of the Library Director (includes circulation reports, patron usage reports)
 - g. Motion to approve the Personnel Report
- V. Communications
 - a. Annual Asbestos Management plan notification from PMSD
 - b. Law offices of Thomas Volz, PLLC; re: RPTL Section 1910
 - c. Letter from Ms. Becker
- VI. Old/Unfinished Business
 - a. Medford Library Branch—60% documents; geothermal information
 - b. Copy Center—flooring proposals
- VII. New business
 - a. Facilities proposals
 1. Concrete footings for Carnegie handrails
RESOLVED, that the board of trustees approves the proposal of Leo and Khamila's L. Corp to provide concrete footings for the forthcoming installation of ADA compliant handrails at a cost not to exceed \$2450.
 2. Roof Replacement Project

RESOLVED, that the board of trustees of the Patchogue Medford Library hereby approve the change order proposals of DME construction for various additional work needed including adjustment of flashing around the roof perimeter and door heights at a cost not to exceed \$8122.50 and adding an additional roof drain at a cost not to exceed \$3,218..

3. Building Management System

RESOLVED, that the Board of Trustees of the Patchogue-Medford Library hereby accept the proposal from KLIMA NY, LLC for a building management system upgrade at a cost not to exceed \$16,750.

b. State Report

RESOLVED, that the Patchogue-Medford Board of Trustees hereby approves the Patchogue Medford Library Annual report for Public and Association Libraries – 2020 for submittal to NY State Department of Education, Division of Library Development.

c. Central Library Plan of Service 2021-2026 (motion to approve)

VIII. Update from Jennifer Bollerman

IX. Other

X. Executive session (personnel)

XI. Adjournment