

Patchogue-Medford Library  
Board of Trustees  
Wednesday, September 22, 2021  
5:30 pm

Agenda

- I. Call to Order
- II. Executive session to discuss personnel
- III. Consent Agenda
  - Motion to approve the Minutes of the August 18, 2021 Regular Meeting
  - Motion to approve the Treasurer's report
  - Motion to approve the Financial Report
  - Motion to approve the Budget Report
  - Motion to approve the Bills
  - Motion to approve the Report of the Library Director (includes circulation reports, patron usage reports)
  - Motion to approve the Personnel Report
- IV. Communications
  - a. Chamber of Commerce
  - b. Volz & Vigliotta
  - c. EAP Annual Report
- V. Old/Unfinished Business
  - a. Medford Library Project--updates
- VI. New business
  - a. Lease Agreement Amendment

**RESOLVED**, that the Board of Trustees of the Patchogue Medford Library hereby authorize Harold Trabold, President of the Board of Trustees of the Patchogue Medford Library to sign the amended agreement with the Town of Brookhaven which authorizes the Library to plan and construct a parking lot at the site of the future Medford Branch Library, and allocates Caithness funds from the Town of Brookhaven towards this construction.

- b. NYS Construction Grant

**RESOLVED**, that the Board of Trustees of the Patchogue-Medford Library hereby approve the NYS DLD Construction Aid Grant number 0386-22-9493 for the construction of the Medford Branch Library.

- c. Conference Request

**RESOLVED**, that the Board of Trustees of the Patchogue Medford Library hereby approve the conference requests of Danielle Paisley, Jennifer Bollerman and Tabitha Kirshey to attend the NYLA Annual Conference in Syracuse NY from Wednesday, November 3 through Saturday November 6, 2021 at a cost not to exceed \$1500 per person.

d. Electrical Proposal—Carnegie

**RESOLVED**, that the Board of Trustees of the Patchogue Medford Library hereby approve the proposal of PKJ Electrical Corp to provide separation of circuits at the Carnegie Library at a cost not to exceed \$1275.

e. Door Proposal—Carnegie

**RESOLVED**, that the Board of Trustees of the Patchogue Medford Library hereby approve the proposal of HB Millwork to provide maintenance work on the front doors of the Carnegie Library at a cost not to exceed \$1670.

- VII. Update from Jennifer Bollerman
- VIII. Update from Michele Cayea
- IX. Period of Public Comment
- X. Adjournment