

A meeting of the Board of Trustees was held on October 20, 2021 at 5:30 p.m.

Attendance: Trustees Present: Mr. Trabold, Ms. Kennedy, Ms. Ryder, Ms. Caselles
Trustees Absent: Ms. Schiller
Director: Danielle Paisley
Assistant Director: Jennifer Bolleman
Library District Clerk: Debbie Bacon
Guests: Ivan Carrisquillo, The Facilities Management Group

The meeting was called to order at 5:33 p.m.

Ivan Carrisquillo presented a solar Powerpoint presentation, which included our current electric usage, photos, and comparisons of solar panels. The new roof at the main library makes it ideal to install panels in the near future and the estimate of savings would be 54-80% towards net zero of our electric bill. Mr. Carrisquillo informed the Board that the Medford Branch location will have a pre-bid walk-thru with H2M on October 25, 2021 and bid opening will be at the main library on November 8, 2021.

On a motion of Ms. Ryder, seconded by Ms. Kennedy, the Board entered into Executive Session to discuss personnel. (Unanimous)

On a motion of Ms. Kennedy, seconded by Ms. Ryder, the Board adjourned the Executive Session. (Unanimous).

On a motion of Ms. Ryder, seconded by Ms. Caselles, the following items included in the Consent Agenda were approved. (Unanimous)

- a. Minutes of the September 22, 2021 Meeting
- b. Treasurer's report
- c. Financial Report
- d. Budget Report
- e. Bills

The bills as listed in the Check Report dated September 30, 2021 (September Addendum) totaling \$196,926.02 from the General Fund, \$0.00 from the Capital Fund and \$0.00 from the Central Library Fund.

The bills as listed in the Check Report dated October 13, 2021, (October Warrant) totaling \$258,937.68 from the General Fund, \$3,969.00 from the Capital Fund and \$5,306.33 from the Central Library Fund.

- f. Report of the Library Director (includes circulation reports, patron usage reports)
- g. Personnel Report

On a motion of Ms. Ryder, seconded by Ms. Kennedy, the Board made a motion to approve an MOA with Thyssenkrupp with a 12/21/21 termination date. (Unanimous)

On a motion of Ms. Kennedy, seconded by Ms. Ryder, the Board made a motion to approve the Copy Center proposal from Milburn Flooring. (Unanimous)

On a motion of Ms. Caselles, seconded by Ms. Kennedy, the Board approved the following resolution. (Unanimous)

RESOLVED, that as per New York State Education Law, Section 2034, 6b, the Library District Clerk is hereby authorized to unseal the ballot box and destroy all paper ballots contained therein, together with the unused ballots from the Annual Budget Vote and Trustee Election held on April 6, 2021.

On a motion of Ms. Caselles, seconded by Ms. Ryder, the Board made a motion to approve the SCLS Draft Budget. (Unanimous)

On a motion of Ms. Ryder, seconded by Ms. Kennedy, the Board made a motion to approve the Central Library Plan of Service, 2022-2027. (Unanimous)

On a motion of Ms. Caselles, seconded by Ms. Kennedy, the Board made a motion to approve the participation and support of the Hazard Mitigation Grant with the Village of Patchogue. (Unanimous)

On a motion of Ms. Ryder, seconded by Ms. Caselles, the Board made a motion to create a capital committed fund for the future Medford Branch parking lot and to deposit the funds of \$208,998.00 received from the Town of Brookhaven. (Unanimous)

On a motion of Ms. Ryder, seconded by Ms. Caselles, the Board made a motion to accept the proposal for the annual appraisal to Industrial Appraisal Company. (Unanimous)

On a motion of Ms. Ryder, seconded by Ms. Kennedy, the Board made a motion to approve the proposal from TFMG for a five-year facilities plan update. (Unanimous)

Jennifer Bollerman updated the Board on recent interviews and new hires, including training the new staff. Ms. Bollerman informed them that the Employee Handbook is under review and that she has trained staff in Hippo, a new maintenance software program. As the Head of Central Library, Ms. Bollerman informed the Board that there are now seventeen graduates from the Career Online High School program, ten students currently enrolled, and that there will no longer be platform fees.

The meeting was adjourned at 6:56 p.m.

Respectfully submitted,

Debbie Bacon