

A meeting of the Board of Trustees was held on November 17, 2021 at 5:30 p.m.

Attendance: Trustees Present: Mr. Trabold, Ms. Ryder, Ms. Schiller
Trustees Absent: Ms. Kennedy, Ms. Caselles
Director: Danielle Paisley
Assistant Director: Jennifer Bollerman
Library District Clerk: Debbie Bacon
Guests: Ivan Carrisquillo, TFMG, Eric Maisch, Peter Braverman, H2M

The meeting was called to order at 5:31 p.m.

On a motion of Ms. Ryder, seconded by Ms. Schiller, the Board entered into Executive Session to discuss personnel. (Unanimous)

On a motion of Ms. Schiller, seconded by Ms. Ryder, the Board adjourned the Executive Session. (Unanimous).

On a motion of Ms. Ryder, seconded by Ms. Schiller, the following items included in the Consent Agenda were approved. (Unanimous)

- a. Minutes of the October 20, 2021 Meeting
- b. Treasurer's report
- c. Financial Report
- d. Budget Report
- e. Bills

The bills as listed in the Check Report dated October 31, 2021 (October Addendum) totaling \$287,193.13 from the General Fund, \$0.00 from the Capital Fund and \$0.00 from the Central Library Fund. The bills as listed in the Check Report dated November 17, 2021, (November Warrant) totaling \$885,341.79 from the General Fund, \$0 from the Capital Fund and \$6,926.73 from the Central Library Fund.

- f. Report of the Library Director (includes circulation reports, patron usage reports)
- g. Personnel Report

The Board discussed the Volz & Vigliotta memo regarding the open meetings law amendment as well as Central Library law changes. In addition, they reviewed some of the bid information for the Medford Branch with guests from H2M.

On a motion of Ms. Ryder, seconded by Ms. Schiller, the Board made a motion to approve a maintenance contract with All Ways Elevator Service. (Unanimous)

On a motion of Ms. Schiller, seconded by Ms. Ryder, the Board approved the following resolution. (Unanimous)

RESOLVED, that the Patchogue-Medford Library Board of Trustees hereby approve the payment of the NY State Retirement bill, in the amount of \$607,785, to be paid by December 15, 2021 to take advantage of the prepayment discount.

Jennifer Bollerman updated the Board on a replacement laser printer, recent personnel changes, and the upcoming sexual harassment training. Ms. Bollerman informed the Board that the Team E committee had a guest speaker from BOCES and that she will present again on December 1, 2021.

The meeting was adjourned at 7:40 p.m.

Respectfully submitted,

Debbie Bacon