

A meeting of the Board of Trustees was held on February 16, 2022 at 5:30 p.m.

Attendance:	Trustees Present:	Mr. Trabold, Ms. Kennedy, Ms. Ryder, Ms. Caselles
	Trustees Absent:	Ms. Schiller
	Director:	Danielle Paisley
	Assistant Director:	Jennifer Bollerman
	Library District Clerk:	Debbie Bacon

The meeting was called to order at 5:30 p.m.

On a motion of Ms. Ryder, seconded by Ms. Kennedy, the Board entered into Executive Session to discuss personnel. (Unanimous)

On a motion of Ms. Kennedy, seconded by Ms. Caselles, the Board adjourned Executive Session. (Unanimous)

On a motion of Ms. Ryder, seconded by Ms. Kennedy, the following items included in the Consent Agenda were approved. (Unanimous)

- a. Minutes of the January 26, 2022 Board Meeting
- b. Treasurer's report
- c. Financial Report
- d. Budget Report
- e. Bills

The bills as listed in the Check Report dated January 31, 2022, (January Addendum) totaling \$281,549.82 from the General Fund, \$0.00 from the Capital Fund and \$0.00 from the Central Library Fund. The bills as listed in the Check Report dated February 9, 2022, (February Warrant) totaling \$264,939.39 from the General Fund, \$16,920.89 from the Capital Fund and \$3,800 from the Central Library Fund.

- f. Report of the Library Director (includes circulation reports, patron usage reports)
- g. Personnel Report

The Board reviewed interior model pictures of the Medford Branch and discussed changes and temporary fencing/trailers on site.

On a motion of Ms. Ryder, seconded by Ms. Caselles, the Board approved the following resolution. (Unanimous)

RESOLVED, that the Patchogue-Medford Library Board of Trustees hereby approve the proposed operating budget for the fiscal year 2022-2023 for submittal to the voters on April 5, 2022.

On a motion of Ms. Caselles, seconded by Ms. Kennedy, the Board approved the following resolution. (Unanimous)

RESOLVED, that the Patchogue-Medford Library Board of Trustees hereby approve the proposal of All-Ways Elevator to replace the motor in the lift (elevator) at Carnegie Library at a cost not to exceed \$2,331.

On a motion of Ms. Ryder, seconded by Ms. Kennedy, the Board approved the following resolutions. (Unanimous)

RESOLVED, that the Patchogue-Medford Library Board of Trustees hereby approve the proposal of Imperial Cleaning as the cleaning service for the main library and the Carnegie Library for a 3-year contract, commencing April 1, 2022 through March 31, 2025, at a monthly rate of \$3,130.

Jennifer Bollerman updated the Board on the progress of the State Report and staff evaluations. Ms. Bollerman advised the Board of the new format of the monthly statistics form.

Danielle Paisley updated the Board on the planning of 'Makerspace II', currently Meeting Room E, which will house items for various forms of streaming/podcasts. Ms. Paisley also discussed the possibility of working with local coffee shops to offer coffee service for patrons at the main library and bike repair services at Carnegie Library.

The meeting was adjourned at 6:47 p.m.

Respectfully submitted,

Debbie Bacon