

Patchogue-Medford Library
Board of Trustees
Wednesday, April 20, 2022
5:30 pm

Agenda

- I. Call to Order
- II. Guest: Ivan Carrasquillo, The Facilities Management Group re: Medford Library
- III. Executive session (personnel)
- IV. Consent Agenda
 - Motion to approve the Minutes of the March 16, 2022 meeting
 - Motion to approve the Treasurer's report
 - Motion to approve the Financial Report
 - Motion to approve the Budget Report
 - Motion to approve the Bills
 - Motion to approve the Report of the Library Director (includes circulation reports, patron usage reports)
 - Motion to approve the Personnel Report
- V. Communications
 - a. Friends of the Library Annual Report
- VI. Old/Unfinished Business
 - a. Medford Library Project
- VII. New business
 - A. Certification of vote results:

RESOLVED, that the Board of Trustees of the Patchogue-Medford Library certifies the results of the 2022-2023 Patchogue-Medford Library Budget Vote and Trustee Election as follows:

PROPOSITION I - Patchogue-Medford Public Library Budget
Yes 224 No 32

TRUSTEE: For a 5 year term ending June 30, 2027:
Lisa Caselles
 - B. Landscaping contract—Carnegie Library
 - C. Thermal Solutions Contract—HVAC Carnegie
 - D. Thermal Solutions: Repair

In need of a new hood boiler

E. Meeting Room Maintenance: Paint

Painting the walls and trim in meetings room A and B

F. Back Garden Refreshment

Garden elements and clean up for the rear of the Main Library

G. Burglar Alarm

Proposal to replace the current burglar alarm system at the Main Library

H. Medford Library Documentation and PR

Professional documentation services of the Medford building

I. Library Van

Installation of a rear camera in the van

Minimal Body work needed for repair

Wrap the Library Van with PR design

J. Distracted Driving Policy

K. Patchogue Medford Hall of Fame Dinner

Purchase of a table at the PMHOF Dinner in honor of Trustee Ele Ryder and several library employees at a cost not to exceed \$240.

L. ALA Conference

Request of Jennifer Bollerman to attend the ALA annual conference in Washington DC from June 23-28, 2022 at a cost not to exceed \$1500.

M. Library Closures

Early closure of the Main Library on Monday, June 13, 2022 at 5 pm (or subsequent rain date) due to Pat Med Prom on Main Street, and the early closure of both the Main Library and the Carnegie Library on July 14, 28, August 11 and 25 due to the Alive After Five street festival on Main Street in Patchogue.

VIII. Update from Jennifer Bollerman

IX. Update from Jessica Oelcher

X. Other

XI. Adjournment