

Patchogue-Medford Library  
Board of Trustees  
Wednesday, January 26, 2022  
5:30 pm

Agenda

- I. Call to Order
- II. Executive session
- III. Consent Agenda
  - a. Motion to approve the Minutes of the December 15, 2021 meeting
  - b. Motion to approve the Treasurer's report
  - c. Motion to approve the Financial Report
  - d. Motion to approve the Budget Report
  - e. Motion to approve the Bills
  - f. Motion to approve the Report of the Library Director (includes circulation reports, patron usage reports)
  - g. Motion to approve the Personnel Report
- IV. Communications
  - a. Letter of Support for Mather Hospital
  - b. Donation on behalf of Peter Washington
  - c. Thank You from patrons
  - d. Memo: SCLS Holiday Calendar
- V. Old/Unfinished Business
  - a. Medford Library Updates
  - b. Furniture Discussion for Lower Level Lobby
  - c. Van wrap possibilities
  - d. Review of Materials Selection Policy
- VI. New Business
  - a. Vote Administration
    - i. **RESOLVED**, that the "Notice of Special District Meeting of the Patchogue-Medford (Public) Library" is approved as submitted for publication in the L.I. Advance, The Brookhaven Review, and Noticias

on February 16, 2022, February 23, 2022, March 2, 2022, and March 9, 2022.

- ii. **RESOLVED**, that nominating petitions for the position of Library Trustee shall be available beginning February 2, 2022. Petitions shall be filed in the Office of the Library District Clerk not later than 5:30 p.m. on Monday, March 8, 2022.
  
- iii. **RESOLVED**, that as per Section 1501-c of the New York State Education Law, the Board of Trustees of the Patchogue-Medford Library hereby appoints Barbara Ramirez and Juta Rohtla, Chairpersons of the Board of registration to attend the Medford Multicare Center for Living, 3115 Horseblock Road, Medford, NY 11763 not earlier than thirteen days before or later than the day before the annual vote for the purpose of distribution of absentee ballots to residents of the facility who have duly registered and requested absentee ballots for the Annual Budget Vote and Trustee Election of the Patchogue-Medford Library.

- b. 511 Ride Share Kiosk
- c. 2022-2023 Budget discussion
- d. Cleaning RFP
- e. Copy Center invoice for furniture install

**RESOLVED**, that the Patchogue-Medford Library Board of Trustees hereby approve the invoice from Media Technologies for the Copy Center furniture, in the amount of \$30,718.80.

- VII. Update from Jennifer Bollerman
- VIII. Other
- IX. Period of Public Comment
- X. Adjournment