

Patchogue-Medford Library Board of Trustees
Wednesday, October 19, 2022
5:30 pm

Agenda

- I. Call to Order
- II. Guest: Ivan Carrasquillo, The Facilities Management Group
- III. Guest: Michael Vigliotta, Volz&Vigliotta
- IV. Executive session
- V. Consent Agenda
 - Motion to approve the Minutes of the September 21, 2022 meeting
 - Motion to approve the Treasurer's report
 - Motion to approve the Financial Report
 - Motion to approve the Budget Report
 - Motion to approve the Bills
 - Motion to approve the Report of the Library Director
(includes circulation reports, patron usage reports)
 - Motion to approve the Personnel Report
- VI. Communications
 - a. Kevin Verbese, SCLS Construction Aid Advisory Committee
 - b. Atlas
 - c. Thank you from Mr and Mrs Larson
 - d. Replacement awning for back of main library—insurance claim
 - e. Thank you from patron
 - f. Rotary Donation
 - g. Invitation for PML to be recognized by PM Hall of Fame
- VII. Old/Unfinished Business
 - a. Medford Library Project
 - SunNation Solar contract
 - RESOLVED**, that the board of trustees of the Patchogue Medford Library authorizes the Director to enter into a contract for installation of solar panels at the Medford Library.
 - b. Milburn Flooring Proposal—2nd Floor Carpet
 - c. Sunday Rate 2022-2023
- VIII. New Business
 - a. Destruction of Ballots
 - RESOLVED**, that as per New York State Education Law, Section 2034, 6b, the Library District Clerk is hereby authorized to unseal the ballot box and destroy all paper ballots contained therein, together with the unused ballots from the Annual Budget Vote and Trustee Election held on April 6, 2021.
 - b. SCLS Draft Budget; PALS operating budget

- c. SCLS Resource Sharing Code updates (motion to approve)
- d. Carnegie Library continued Maintenance
RESOLVED, that the board of trustees of the Patchogue Medford Library accepts the proposal of Paint Marvel to perform routine maintenance of the exterior of the Carnegie Library at a cost not to exceed \$4,790.
- e. Circulation Policy and Public Behavior Policy updates (motion to approve)
- f. Electrical work for main library
RESOLVED, that the board of trustees of the Patchogue Medford library accepts the proposal of PKJ Electrical Corp to provide various electrical upgrades at the main library at a cost not to exceed \$2500.

- VIII. Update from Jennifer Bollerman, Assistant Director
- IX. Sharon Roman, Department Head, Technical Processing
- X. Period of Public Comment
- XI. Adjournment