

Patchogue-Medford Library
Board of Trustees
Wednesday, September 21, 2022
(revised) 5:30 pm

Agenda

- I. Call to Order
- II. Guest: Ivan Carrasquillo, The Facilities Management Group (Medford construction update)
- III. Executive session to discuss personnel
- IV. Consent Agenda
 - Motion to approve the Minutes of the August 17, 2022 regular meeting
 - Motion to approve the Treasurer's report
 - Motion to approve the Financial Report
 - Motion to approve the Budget Report
 - Motion to approve the Bills
 - Motion to approve the Report of the Library Director (includes circulation reports, patron usage reports)
 - Motion to approve the Personnel Report
- V. Communications
- VI. Old/Unfinished Business
 - a. Medford Library Project
 - b. Library Budget Vote Calendar

RESOLVED that the Board of Trustees of the Patchogue-Medford Library hereby approve the 2023 calendar for the Annual Library Budget Vote and Trustee Election on April 4, 2023 as submitted by the Library District Clerk.
- VII. New business
 - a. NYS Construction Grant

RESOLVED, that the Board of Trustees of the Patchogue-Medford Library hereby approve the NYS DLD Construction Aid Grant application number 0386-23-0159 for the construction of the Medford Branch Library Parking Lot.
 - b. State and Municipal Facilities Program Application

RESOLVED, that the Board of Trustees of the Patchogue-Medford Library hereby approve the NYS Municipal Facilities Funds application sponsored by Assemblyman DeStefano for the construction of the Medford Branch Library.
 - c. PLA Digital Literacy workshop Incentive Application (motion to approve)
 - d. Medford Library Project Change orders

RESOLVED, that the Board of Trustees of the Patchogue-Medford Library hereby approve the change order of the total fee for H2M Architects + Engineers for additional work on the design and construction of the Medford Library to a cost not to exceed \$422,000.

RESOLVED, that the Board of Trustees of the Patchogue-Medford Library hereby approve the change order of the total fee for Universal Testing to perform additional required testing at a cost not to exceed \$15,000.

e. Carnegie Library maintenance

RESOLVED, that the Board of Trustees of the Patchogue-Medford Library hereby approve the proposal from Paint Marvel to perform exterior paint maintenance at a cost not to exceed \$4890.

f. Family and Medical Leave Act (FMLA) Policy (motion to approve)

g. Conference Request

RESOLVED, that the Board of Trustees of the Patchogue-Medford Library hereby approve the conference request of Danielle Paisley and Jennifer Bollerman to attend the NYLA Annual Conference in Saratoga Springs NY from Wednesday, November 3 through Saturday November 6, 2022 at a cost not to exceed \$1,500.

- VIII. Update from Jennifer Bollerman
- IX. Update from Lissetty Thomas
- X. Period of Public Comment
- XI. Adjournment