

A meeting of the Board of Trustees was held on March 15, 2023 at 5:30 p.m.

Attendance: Trustees Present: Mr. Trabold, Ms. Kennedy, Ms. Ryder  
Director: Danielle Paisley  
Library District Clerk: Debbie Bacon  
Guests: Ivan Carrasquillo, TFMG  
Michael Vigliotta, Volz & Vigliotta

The meeting was called to order at 5:40 p.m.

Mr. Carrasquillo updated the Board on the Medford Branch, including the completion of tile work. Mr. Carrasquillo said painting should begin next week.

On a motion of Ms. Ryder, seconded by Ms. Kennedy, the Board entered into Executive Session to discuss personnel. (Unanimous)

On a motion of Ms. Kennedy, seconded by Ms. Ryder, the Board adjourned Executive Session. (Unanimous)

On a motion of Ms. Ryder, seconded by Ms. Kennedy, the following items included in the Consent Agenda were approved. (Unanimous)

- a. Minutes of the February 15, 2023 Board Meeting
- b. Treasurer's report
- c. Financial Report
- d. Budget Report
- e. Bills

The bills as listed in the Check Report dated February 28, 2023, (February Addendum) totaling \$225,741.36 from the General Fund, \$0.00 from the Capital Fund and \$1,628.71 from the Central Library Fund. The bills as listed in the Check Report dated March 8, 2023, (March Warrant) totaling \$398,706.95 from the General Fund, \$128,686.09 from the Capital Fund and \$8,574.04 from the Central Library Fund.

- f. Report of the Library Director (includes circulation reports, patron usage reports)
- g. Personnel Report

On a motion of Ms. Kennedy, seconded by Ms. Ryder, the Board agreed to table the approval of the gas installation invoice at the Medford Branch Library.

On a motion of Ms. Ryder, seconded by Ms. Kennedy, the Board approved the following resolution. (Unanimous)

**RESOLVED**, that the Patchogue-Medford Library Board of Trustees hereby approves the utility services Easement Agreement with Long Island Electric Utility Servco, LLC and the Town of Brookhaven concerning the property located at 2151 Horseblock Road, Medford, NY 11763 and authorizes the Board President to sign the agreement, subject to review by counsel.

On a motion of Ms. Kennedy, seconded by Ms. Ryder, the Board approved the following resolution. (Unanimous)

**RESOLVED**, that the Patchogue-Medford Library Board of Trustees hereby rescinds the motion for the approval of the Amcase proposal from the February 15, 2023 regular meeting.

On a motion of Ms. Ryder, seconded by Ms. Kennedy, the Board approved the following resolution. (Unanimous)

**RESOLVED**, that the Patchogue-Medford Library Board of Trustees hereby approve payment of the Media Technologies invoice for furniture for the Studio E recording space at a cost not to exceed \$8,480.66.

On a motion of Ms. Ryder, seconded by Ms. Kennedy, the Board approved the following resolution. (Unanimous)

**RESOLVED**, that the Patchogue-Medford Library Board of Trustees hereby approve the proposal of WB Mason for children's furniture and main information desk at the Medford Branch Library at a cost not to exceed \$60,944.62.

On a motion of Ms. Kennedy, seconded by Ms. Ryder, the Board agreed to table the approval of the meeting room partition repair by Gym Doors.

Danielle Paisley discussed the main floor reorganization based on the layout prepared by Jennifer Bollerman and Lissette Thomas.

The meeting was adjourned at 8:00 p.m.

Respectfully submitted,

A handwritten signature in cursive script that reads "Debbie Bacon".

Debbie Bacon