

Patchogue-Medford Library  
Board of Trustees  
Wednesday, July 26, 2023, 5:30 pm  
Agenda

- I. Call to Order
- II. Guests: Ivan Carasquillo, The Facilities Management Group. Update on Medford Library Project
- III. Executive Session (personnel)
- IV. Motion to appoint Danielle Paisley to serve as temporary chairperson to conduct election of officers for the 2023-2024 fiscal year
- V. Board Re-organization For Fiscal Year 2023-2024
  - a. Election of Officers for fiscal year 2023-2024
  - b. Administration of Oaths of Office to newly elected officers by Library District Clerk

Newly elected President presides over the rest of the meeting

Regular Meeting Resumes:

- VI. Consent Agenda
  - a. Motion to approve the Minutes of the June 21, 2023 Regular meeting
  - b. Motion to approve the Treasurer's report
  - c. Motion to approve the Financial Report
  - d. Motion to approve the Budget Report
  - e. Motion to approve the Bills
  - f. Motion to approve the Report of the Library Director (includes circulation reports, patron usage reports)
  - g. Motion to approve the Personnel Report
- VII. Communications
  - a. Foil request
- VIII. Old/Unfinished Business
  - a. Medford Library Project
- IX. New business
  - a. Annual Review of the Financial Policy, Investment Policy, Code of Ethics, Fund and Minimum Balance Policy, Procurement Policy, and Trustee Bylaws. (motion to approve pending any suggested updates)

b. Bank Account signatories

c. Central Library Budget

d. Security Guards

X. Appointments For 2023-2024:

a. Library District Clerk/Asst Clerk

b. Treasurer

c. Official Depositories

d. Official Newspaper

e. Insurance:

f. Attorney:

g. Claims Auditing

XI. Update from Jennifer Bollerman

XII. Update from Brian Schwartz

XIII. Period of Public Comment

XIV. Adjournment