

Patchogue-Medford Library
Board of Trustees
Wednesday, June 21, 2023
5:30 pm

Agenda

- I. Call to Order
- II. Guests: Ivan Carrasquillo from The Facilities Management Group re: Medford Update
- III. Executive session to discuss personnel
- IV. Consent Agenda
 - Motion to approve the Minutes of the May 17, 2023 regular meeting
 - Motion to approve the Treasurer's report
 - Motion to approve the Financial Report
 - Motion to approve the Personnel Report
 - Motion to approve the Budget Report
 - Motion to approve the Bills
 - Motion to approve the Report of the Library Director (includes circulation reports, patron usage reports)
 - Motion to approve the Personnel Report
- V. Communications
 - a. Eliana Sanchez letter
 - b. Trustee Open House
 - c. Boces work activities program letter
- VI. Old/Unfinished Business
 - a. Medford Branch Library
 1. H2M additional services
RESOLVED, that the Board of Trustees of the Patchogue Medford Library hereby approves the proposal from H2M Architects and Engineers for additional construction services due to the utilities connections issues at a cost not to exceed \$59,690.
 2. Change orders, WHM
RESOLVED, that the Board of Trustees of the Patchogue Medford Library hereby approves the change order of WHM Plumbing to excavate and install 540 feet of gas piping to connect the branch gas utilities at a cost not to exceed \$28,086.94.
RESOLVED, that the Board of Trustees of the Patchogue Medford Library hereby approves the change order of WHM Plumbing to excavate and perform work as per documents included in "Change Order #2" to connect the branch water utilities at a cost not to exceed \$23,618.77.
 3. Furniture
RESOLVED, that the Board of Trustees of the Patchogue Medford Library hereby approve the invoice of Aurora Storage Products for shelving systems from NYS contract at a cost not to exceed \$53,015.69.
RESOLVED, that the Board of Trustees of the Patchogue Medford Library hereby approve the invoice of F.E.Hale Manufacturing Co. for the endcaps for shelving and counter tops at a cost not to exceed \$27,536.17.

RESOLVED, that the Board of Trustees of the Patchogue Medford Library hereby approve the invoice of KI, Inc. for tables and chairs at a cost not to exceed \$50,401.93.

VII. New business

a. Committed Funds

RESOLVED, that the Board of Trustees of the Patchogue Medford Library releases the following committed funds from that designation to the general Capital Projects Fund: CF-Dept Improvements, CF-Main Floor, CF-Meeting Room Updates, CF-Building Improvements-HVAC/BOILER.

b. Staff Contracts

RESOLVED that the President of the Board of Trustees of the Patchogue-Medford Library is authorized to execute salary agreements with Jordan Zavesky, Toren Perkins, Jennifer Bollerman, Danielle Paisley, Debbie Bacon, and Security Guards for 2023-2024.

c. CSEA Contract

d. HVAC

RESOLVED, that the Board of Trustees of the Patchogue Medford Library approves the HVAC service contract from Thermal Solutions for Main Library for the fiscal year 2023-2024.

e. Legal Counsel

RESOLVED, that the Board of Trustees of the Patchogue Medford Library hereby approves the proposal of Volz & Vigliotta to serve as legal counsel for the Patchogue Medford Library for the fiscal year of 2023-2024 at a retainer fee of \$13,000.

f. Mural

RESOLVED, that the Board of Trustees of the Patchogue Medford Library approves the design and contract of the Mural project for 2023-2024 in conjunction with Patchogue Arts Council

VII. Update from Debbie Bacon

VIII. Update from Jennifer Bollerman

IX. Period of Public Comment

X. Adjournment