Patchogue-Medford Library

Board of Trustees

Wednesday, September 20, 2023

5:30 pm

Agenda

1. Call to Order
2. Guest: Ivan Carrasquillo, The Facilities Management Group (Medford construction update)
3. Executive session to discuss personnel
4. Consent Agenda

Motion to approve the Minutes of the August 16, 2023 regular meeting

Motion to approve the Treasurer's report

Motion to approve the Financial Report

Motion to approve the Budget Report

Motion to approve the Bills

Motion to approve the Report of the Library Director (includes circulation reports, patron usage reports)

Motion to approve the Personnel Report

1. Communications
2. Old/Unfinished Business

a. Medford Library Project

1. New business

a. NYS Construction Grant

**RESOLVED,** that the Board of Trustees of the Patchogue-Medford Library hereby approve the NYS DLD Construction Aid Grant application number 0386 -24 -0692 for the installation of dark fiber and security cameras at the Medford Branch Library.

b. National Grid

**RESOLVED,** that the Board of Trustees of the Patchogue-Medford Library hereby approve the invoice from National Grid to install 100 ft of gas service at the Medford Library Branch location at a cost not to exceed $3299.00

c. Signage for Reading Room

**RESOLVED,** that the Board of Trustees of the Patchogue-Medford Library hereby approve the estimate for reading room signage from Art Signs at a cost not to exceed $1028 plus shipping.

d. Studio E Signage

**RESOLVED,** that the Board of Trustees of the Patchogue-Medford Library hereby approve the proposal from Art Signs for the purchase and installation of an LED sign at a cost not exceed $1325.

e. Conference Request

**RESOLVED,** that the Board of Trustees of the Patchogue-Medford Library hereby approve the conference request of Krystal Brand and Danielle Paisley to attend the NYLA Annual Conference in Saratoga Springs NY from Wednesday, November 1 through Saturday November 4, 2023 at a cost not to exceed $1,800 per person.

f. Interior Mural Artist Cara Lynch--discussion

1. Update from Jennifer Bollerman
2. Update from Lissetty Thomas
3. Period of Public Comment
4. Adjournment