

A meeting of the Board of Trustees was held on August 16, 2023 at 5:30 p.m.

Attendance: Trustees Present: Mr. Trabold, Ms. Kennedy, Ms. Ryder, Ms. Schiller, Ms. Aliceas
Director: Danielle Paisley
Assistant Director: Jennifer Bollerman
Library District Clerk: Debbie Bacon
Guests: Ivan Carrasquillo, The Facilities Management Group

The meeting was called to order at 5:34 pm.

Ivan Carrasquillo updated the Board on the progress of the Medford Branch including showing photos of the furniture, meeting rooms, and ceilings. Mr. Carrasquillo informed the Board of all project costs to date.

On a motion of Ms. Kennedy, seconded by Ms. Ryder, the Board entered into Executive Session to discuss personnel. (Unanimous)

On a motion of Ms. Ryder, seconded by Ms. Schiller, the Board adjourned the Executive Session. (Unanimous).

On a motion of Ms. Aliceas, seconded by Ms. Schiller, the following items included in the Consent Agenda were approved. (Unanimous)

- a. Minutes of the July 19, 2023 Meeting
- b. Treasurer's report
- c. Financial Report
- d. Budget Report
- e. Bills

The bills as listed in the Check Report dated July 31, 2023 (July Addendum) totaling \$140,603.86 from the General Fund, \$0.00 from the Capital Fund and \$1,317.14 from the Central Library Fund. The bills as listed in the Check Report dated August 9, 2023 (August Warrant) totaling \$370,630.14 from the General Fund, \$159,067.02 from the Capital Fund and \$6,482.88 from the Central Library Fund.

- f. Report of the Library Director (includes circulation reports, patron usage reports)
- g. Personnel Report

On a motion of Ms. Ryder, seconded by Ms. Schiller, the Board approved the following resolution. (Unanimous)

RESOLVED, that the Patchogue-Medford Library Board of Trustees hereby approves change order #1 with WHM, in the amount of \$17,376.77, for the Medford Branch re-excavation of the easement trench.

On a motion of Ms. Kennedy, seconded by Ms. Schiller, the Board tabled the discussion of the Medford Branch patio paver art until additional information can be obtained. (Unanimous)

On a motion of Ms. Kennedy, seconded by Ms. Schiller, the Board approved the following resolution. (Unanimous)

RESOLVED, that the Patchogue-Medford Library Board of Trustees hereby approve the Sunday Rate for 2023-2024.

On a motion of Ms. Aliceas, seconded by Ms. Ryder, the Board approved the following resolution. (Unanimous)

RESOLVED, that the Patchogue-Medford Library Board of Trustees hereby approve the calendar for the Annual Library Budget Vote and Trustee Election for the fiscal year 2024-2025 as submitted by the Library District Clerk.

On a motion of Ms. Ryder, seconded by Ms. Kennedy, the Board approved the sample wall covering colors for Makerspace, Studio E, and the Sensory Room.

On a motion of Ms. Aliceas, seconded by Ms. Schiller, the Board approved the following resolution. (Unanimous)

RESOLVED, that the Patchogue-Medford Library Board of Trustees hereby approve the quotes for repairs of the main floor walkway, main level floor repair, lower level walkway, and stairwell treads at a total cost of \$46,726; not to exceed \$52,000 based on choice of materials and lead time.

Jennifer Bollerman updated the Board on her upcoming Compassion workshop at SCLS and the condensed version that will be offered to the staff. Ms. Bollerman discussed recent hiring of staff and the work performed by the summer interns. In addition, Ms. Bollerman mentioned that the CLA budget should be complete soon.

The meeting was adjourned at 6:50 p.m.

Respectfully submitted,



Debbie Bacon