

DRAFT

A meeting of the Board of Trustees was held on October 18, 2023 at 5:30 p.m.

Attendance: Trustees Present: Mr. Trabold, Ms. Kennedy, Ms. Ryder
Trustees Absent: Ms. Schiller, Ms. Aliceas
Director: Danielle Paisley
Assistant Director: Jennifer Bolleman
Library District Clerk: Debbie Bacon
Guests: Ivan Carrasquillo, TFMG

The meeting was called to order at 5:37 p.m.

On a motion of Ms. Ryder, seconded by Ms. Kennedy, the following items included in the Consent Agenda were approved. (Unanimous)

- a. Minutes of the September 20, 2023 Meeting
- b. Treasurer's report
- c. Financial Report
- d. Budget Report
- e. Bills

The bills as listed in the Check Report dated September 25, 2023 (September Addendum) totaling \$469,734.58 from the General Fund, \$0.00 from the Capital Fund and \$133.64 from the Central Library Fund. The bills as listed in the Check Report dated October 9, 2023 (October Warrant) totaling \$297,786.92 from the General Fund, \$87,054.20 from the Capital Fund and \$4,196.08 from the Central Library Fund.

- f. Report of the Library Director (includes circulation reports, patron usage reports)
- g. Personnel Report

Ivan Carrasquillo provided photos of the Medford Branch site, including the installed furniture and lettering on the outside of the building. Gas lines, fire hydrants and sprinkler lines were installed, as well as the hot water heater, water fountains and sump pump. Bases for parking lot lighting were installed and prep work for railings done. The problem with the conduit wiring was fixed and the damaged feeders were replaced. Still waiting on inspection approval from National Grid and need to obtain a Crown Castle permit.

On a motion of Ms. Ryder, seconded by Ms. Kennedy, the Board approved the following resolution. (Unanimous)

RESOLVED, that as per New York State Education Law, Section 2034, 6b, the Library District Clerk is hereby authorized to unseal the ballot box and destroy all paper ballots contained therein, together with the unused ballots from the Annual Budget Vote and Trustee Election held on April 4, 2023.

On a motion of Ms. Kennedy, seconded by Ms. Ryder, the Board approved the following resolution. (Unanimous)

RESOLVED, that the Patchogue-Medford Library Board of Trustees hereby approve the Suffolk County water authority taps invoice \$24,410.

On a motion of Ms. Ryder, seconded by Ms. Kennedy, the Board approved the following resolution. (Unanimous)

RESOLVED, that the Patchogue-Medford Library Board of Trustees hereby approve the updated Computer and Digital Resources Policy, the updated Circulation Policy, and the new Nursing Employees Accommodation Policy.

The Board discussed the SCLS draft budget, as well as the PALS operating budget, which includes a significant increase for Innovative Interfaces.

The floor was opened for public discussion.

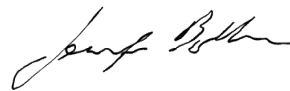
Jennifer Bollerman discussed policy updates including the new security guidelines for patron offenses and revision of the employee handbook.

On a motion of Ms. Ryder, seconded by Ms. Kennedy, the Board entered into Executive Session to discuss personnel. (Unanimous)

On a motion of Ms. Kennedy, seconded by Ms. Ryder, the Board adjourned the Executive Session. (Unanimous).

The meeting was adjourned at 7:10 p.m.

Respectfully submitted,

A handwritten signature in cursive script, appearing to read "Jennifer Bollerman".

Jennifer Bollerman