

Patchogue-Medford Library  
Board of Trustees  
Wednesday, January 17, 2024  
5:30 pm

Agenda

- I. Call to Order
- II. Executive session
- III. Consent Agenda
  - Motion to approve the Minutes of the December 20, 2023 meeting
  - Motion to approve the updated/corrected minutes of the October 18, 2023 meeting and November 15, 2023 meeting
  - Motion to approve the Treasurer's report
  - Motion to approve the Financial Report
  - Motion to approve the Budget Report
  - Motion to approve the Bills
  - Motion to approve the Report of the Library Director (includes circulation reports, patron usage reports)
  - Motion to approve the Personnel Report
- IV. Communications
  - a. Cara Lynch, artist
  - b. Bob McKinnon, NPR special, "Libraries of Belonging"
  - c. Omnibus Funding from County Legislator Nick Carracappa
- V. Old/Unfinished Business
  - a. Medford Library Updates
  - b. Main Library potential projects
- VI. New Business
  - a. Transfer
    - Resolved that the Board of Trustees of the Patchogue Medford Library hereby approves the transfer of \$650,414 from the General Fund to the Capital Fund for facility improvement projects.
  - b. Vote Administration

- i. **RESOLVED**, that the “Notice of Special District Meeting of the Patchogue-Medford (Public) Library” is approved as submitted for publication in the L.I. Advance and The Brookhaven Messenger.
  
- ii. **RESOLVED**, that nominating petitions for the position of Library Trustee shall be available beginning January 31, 2024. Petitions shall be filed in the Office of the Library District Clerk not later than 5:30 p.m. on Monday, March 4, 2024.
  
- iii. **RESOLVED**, that as per Section 1501-c of the New York State Education Law, the Board of Trustees of the Patchogue-Medford Library hereby appoints Barbara Ramirez and Juta Rohtla, Chairpersons of the Board of registration to attend the Medford Multicare Center for Living, 3115 Horseblock Road, Medford, NY 11763 not earlier than thirteen days before or later than the day before the annual vote for the purpose of distribution of absentee ballots to residents of the facility who have duly registered and requested absentee ballots for the Annual Budget Vote and Trustee Election of the Patchogue-Medford Library.

c. 2024-2025 Budget discussion

d. Security Policy and Procedure update (motion to approve)

e. Conference Request

**RESOLVED**, that the Patchogue Medford Library Board of Trustees hereby approve the conference attendance of Abigail Brithinee to attend Sew Expo in Puyallup, Washington from February 29 - March 3, 2024 at a cost not to exceed \$2500.

- VII. Update from Brian Schwartz
- VIII. Update from Jennifer Bollerman
- IX. Other
- X. Period of Public Comment
- XI. Adjournment