

Patchogue-Medford Library
Board of Trustees
Wednesday, March 20, 2024
5:30 pm

Agenda

- I. Call to Order
- II. Executive session (personnel)
- III. Consent Agenda
 - Motion to approve the Minutes of the February 21, 2024 meeting
 - Motion to approve the Treasurer's report
 - Motion to approve the Financial Report
 - Motion to approve the Budget Report
 - Motion to approve the Bills
 - Motion to approve the Report of the Library Director (includes circulation reports, patron usage reports)
 - Motion to approve the Personnel Report
- IV. Communications
- V. Old/Unfinished Business
 - a. Medford Library Branch
 - 1. Additional wiring needed at Medford Branch

RESOLVED, that the Patchogue Medford Library Board of Trustees hereby approves the proposal of BigHouse Electric to add additional Cat 6 data runs at the Medford Library at a cost not to exceed \$4,300.
- VI. New business
 - a. Elevator Contract

Resolved, that the Patchogue Medford Board of Trustees hereby authorizes the Library Director to enter into a service contract with Island Elevator to maintain elevators at the main building, and to add service agreements for the lift at Carnegie and elevator at Medford to this contract when applicable.
 - b. Cell Phone policy update
 - c. Furniture Move and Storage for Main Library

Resolved, that the Patchogue Medford Library Board of Trustees hereby approves the proposal of AR Kropp to disassemble, store and reassemble furniture in the community engagement area in order to have floor fixed and carpet installed at a cost not to exceed \$7,695.
 - d. Removal of scanners

Resolved, that the Patchogue Medford Library Board of Trustees hereby approves the proposal of Big House Electric to remove scanners and safe off any power supplied to them at a cost not to exceed \$1,800.

e. New Account

Resolved, that the Patchogue Medford Library Board of Trustees hereby approves the opening of a new account at First National Bank with \$527,971.15 in funds resulting from the closure of the Library's current account at Webster Bank.

- VII. Update from Debbie Bacon
- VIII. Update from Jennifer Bollerman
- IX. Other
- X. Adjournment