

Patchogue-Medford Library
Board of Trustees
Monday, May 13, 2024
Location: Medford Branch Library
5:30 pm

Agenda

- I. Call to Order
- II. Executive session (personnel)
- III. Guests: Ivan Carrasquillo, Architect/Engineer, TFMG.
- IV. Consent Agenda
 - Motion to approve the Minutes of the April 17, 2024 meeting
 - Motion to approve the Treasurer's report
 - Motion to approve the Financial Report
 - Motion to approve the Budget Report
 - Motion to approve the Bills
 - Motion to approve the Report of the Library Director (includes circulation reports, patron usage reports)
 - Motion to approve the Personnel Report
- V. Communications
 - a. Pat Med School District commendations
 - b. Request for Light at entrance of Medford Memorial Park
 - c. Personnel request
- VI. Old/Unfinished Business
 - a. Medford Library Building Project
- VII. New business
 - a. Lease Agreement Amendment request—Medford Branch
 - b. Server purchase

RESOLVED, that the Board of Trustees of the Patchogue-Medford Library hereby approves the proposal of CDW for the purchase of two servers off of state contract at a cost not to exceed \$24,082.79.

c. Elevator Contract

RESOLVED, that the Board of Trustees of the Patchogue-Medford Library hereby approves the five year proposal of Island Elevator for a new lift contract for the Carnegie Library.

d. Annual Audit

RESOLVED, that the Board of Trustees of the Patchogue-Medford Library hereby approves the proposal from Baldessari and Coster for the annual audit for fiscal year ending June 30, 2024 at a cost not to exceed \$14,600.

e. Board of Registration as per Section 2014

RESOLVED, that the Board of Trustees of the Patchogue-Medford Library appoint the following persons as members of the Board of Registration for the fiscal year 2024-2025, at a fee of \$16.50 per hour; and a stipend for meals be provided on the day of registration if it occurs during the noon hour of \$15 each.

Barbara Ramirez Juta Rohtla

AND BE IT FURTHER RESOLVED, that the following persons are appointed as assistant clerks for fiscal year 2024-2025 at a fee of \$16.50 per hour and that a stipend for meals be provided on the day of the election of \$15 each; and that the Library District Clerk is authorized to fill vacancies as they occur on the Board of Registration.

Barbara Ramirez John Ramirez
Juta Rohtla Margaret Safranek

- VIII. Update from Jennifer Bollerman
- IX. Other
- X. Period of Public Comment
- XI. Adjournment