

Patchogue-Medford Library  
Board of Trustees  
Wednesday, June 12, 2024  
5:30 pm

Agenda

- I. Call to Order
- II. Guests: Ivan Carrasquillo from The Facilities Management Group re: Medford punch list update
- III. Executive session to discuss personnel
- IV. Consent Agenda
  - Motion to approve the Minutes of the May 13, 2024 regular meeting
  - Motion to approve the Treasurer's report
  - Motion to approve the Financial Report
  - Motion to approve the Personnel Report
  - Motion to approve the Budget Report
  - Motion to approve the Bills
  - Motion to approve the Report of the Library Director (includes circulation reports, patron usage reports)
  - Motion to approve the Personnel Report
- V. Communications
  - a. Nomination for Lissetty Thomas
  - b. Planning Board Notice
- VI. Old/Unfinished Business
  - a. Medford Branch Library
- VII. New business
  - a. HVAC Main Library
    - RESOLVED**, that the Board of Trustees of the Patchogue-Medford Library hereby approves the proposal from Thermal Solutions for an HVAC maintenance agreement for the Main Library for July 2024-June 2025 at a cost not to exceed \$8,220.
  - b. Staff Contracts
    - RESOLVED** that the President of the Board of Trustees of the Patchogue-Medford Library is authorized to execute salary agreements with Jordan Merring, Toren Perkins, Jennifer Bollerman, Danielle Paisley, Debbie Bacon, and Security Guards for 2024-2025.

c. Legal Counsel

**RESOLVED**, that the Board of Trustees of the Patchogue Medford Library hereby approves the proposal of Volz & Vigliotta to serve as legal counsel for the Patchogue Medford Library for the fiscal year of 2024-2025 at a retainer fee of \$13,000.

d. Mural

**RESOLVED**, that the Board of Trustees of the Patchogue Medford Library approves the design and contract of the Mural project for 2024-2025 in conjunction with Patchogue Arts Council

e. Library Calendar 2024-2025 (motion to approve)

- VII. Update from Debbie Bacon
- VIII. Update from Jennifer Bollerman
- IX. Period of Public Comment
- X. Adjournment