

Patchogue-Medford Library
Board of Trustees
Tuesday, September 17, 2024
5:30 pm

Agenda

- I. Call to Order
- II. Executive session to discuss personnel
- III. Consent Agenda
 - Motion to approve the Minutes of the August 20, 2024 regular meeting
 - Motion to approve the Treasurer's report
 - Motion to approve the Financial Report
 - Motion to approve the Budget Report
 - Motion to approve the Bills
 - Motion to approve the Report of the Library Director (includes circulation reports, patron usage reports)
 - Motion to approve the Personnel Report
- IV. Communications
 - a. Siben & Siben, LLP
- V. Old/Unfinished Business
 - a. Medford Library Project
- VI. New business
 - a. State and Municipal Facilities Program

RESOLVED, that the Board of Trustees of the Patchogue Medford Library hereby approve the State and Municipal facilities Program Preliminary Application for DASNY funding for the rear outdoor area of the Medford Branch Library.
 - b. ADA improvements at the Medford Branch Library
 1. Automatic Door Openers

RESOLVED, that the Board of Trustees of the Patchogue Medford Library hereby approve the proposal of Barrier-Free Access Systems, Inc. to install Automatic Door openers for the Medford Branch Entrance at a cost of \$7420.00. This proposal is exclusionary of electrical work associated with this installation, which will be a separate proposal next month.
 2. Hand Rails

RESOLVED, that the Board of Trustees of the Patchogue Medford Library hereby approve the proposal of Waverly Iron, Inc. to install hand rails for the front ramp at the Medford Branch Entrance at a cost of \$8700.00
 - c. Scaffolding for Mural de-installation and installation

RESOLVED, that the Board of Trustees of the Patchogue Medford Library hereby approve the proposal of Mak Star Carpentry and Design to install scaffolding in the stairwell at the Main Branch at a cost of \$4500.00.

d. Floor Repair Lower Level

RESOLVED, that the Board of Trustees of the Patchogue Medford Library hereby approve the proposal of Leo and Khamila's L.Corp for installation of laminate floor tile in the lower level sprinkler room and elevator room hallway, not to exceed \$1200.00.

e. Conference Request

RESOLVED, that the Board of Trustees of the Patchogue-Medford Library hereby approve the conference request of Michele Cayea, Karen McCahey, Laura Accardi and Danielle Paisley to attend the NYLA Annual Conference in Syracuse NY from Wednesday, November 6 through Saturday November 9, 2023 at a cost not to exceed \$1800.00 per person.

f. Conference and Travel Reimbursement Policy

RESOLVED, that the Board of Trustees of the Patchogue Medford Library hereby approve the updates of the Conference and Travel Reimbursement Policy.

- VII. Update from Jennifer Bollerman
- VIII. Update from Lissetty Thomas
- IX. Period of Public Comment
- X. Adjournment