

October 17, 2024

A meeting of the Board of Trustees was held on October 16, 2024 at 5:30 p.m.

Attendance:	Trustees Present:	Mr. Trabold, Ms. Kennedy, Ms. Ryder, Ms. Schiller, Ms. Alicea
	Director:	Danielle Paisley
	Assistant Director:	Jennifer Bollerman
	Library District Clerk:	Debbie Bacon
	Guest:	Jessi Bouchelle

The meeting was called to order at 5:30 p.m.

On a motion of Ms. Ryder, seconded by Ms. Schiller, the following items included in the Consent Agenda were approved. (Unanimous)

- a. Minutes of the September 17, 2024 Meeting
- b. Treasurer's report
- c. Financial Report
- d. Budget Report
- e. Bills

The bills as listed in the Check Report dated September 30, 2024 (September Addendum) totaling \$371,949.98 from the General Fund, \$0.00 from the Capital Fund and \$0 from the Central Library Fund.

The bills as listed in the Check Report dated October 9, 2024 (October Warrant) totaling \$383,033.48 from the General Fund, \$171.00 from the Capital Fund and \$4,381.66 from the Central Library Fund.

- f. Report of the Library Director (includes circulation reports, patron usage reports)
- g. Personnel Report

The Board discussed communications, including the SCLS draft budget, a US Department of Justice letter, and a letter of commendation received on behalf of an employee.

The Board discussed the Medford Branch including the need for roof ventilation for the elevator. The contractor will assess the situation this Friday before scheduling the install.

On a motion of Ms. Ryder, seconded by Ms. Kennedy, the Board approved the following resolution. (Unanimous)

RESOLVED, that as per New York State Education Law, Section 2034, 6b, the Library District Clerk is hereby authorized to unseal the ballot box and destroy all paper ballots contained therein, together with the unused ballots from the Annual Budget Vote and Trustee Election held on April 2, 2024.

On a motion of Ms. Schiller, seconded by Ms. Ryder, the Board approved the updates to the Nursing Employees Accommodation Policy and the Makerspace Policy.

The floor was opened for public discussion. Tiffany Rivera discussed her event planning business and requested future use of the Carnegie Library. The Board tabled their discussion until November after reviewing the Carnegie policy.

Jennifer Bollerman discussed updates with policies and procedures, the hiring process, and vendor and emergency contact lists. She discussed upcoming custodian training for the Medford Branch and a recycling project for all buildings. In addition, Ms. Bollerman informed the Board that she will be presenting a compassion workshop for staff during the annual Safety training week at the end of October.

Jessi Bouchelle, Youth Services and Carnegie Branch Manager, discussed the popularity of the Adventures in Parenting Podcast and presented the statistics, including its 729 downloads and resource guide. Ms. Bouchelle informed the Board that the podcast is available on the library website in addition to Apple and Spotify.

The meeting was adjourned at 7:10 p.m.

Respectfully submitted,

A handwritten signature in cursive script that reads "Debbie Bacon".

Debbie Bacon