

Patchogue-Medford Library
Board of Trustees
Tuesday, January 21, 2025
5:30 pm

Agenda

- I. Call to Order
- II. Executive session
- III. Consent Agenda
 - Motion to approve the Minutes of the December 17, 2024 meeting
 - Motion to approve the Treasurer's report
 - Motion to approve the Financial Report
 - Motion to approve the Budget Report
 - Motion to approve the Bills
 - Motion to approve the Report of the Library Director (includes circulation reports, patron usage reports)
 - Motion to approve the Personnel Report
- IV. Communications
 - a. Town of Brookhaven INTERFACE
 - b. Omnibus Funding from County Legislator Nick Carracappa
- V. Old/Unfinished Business
 - a. Medford Library Updates
- VI. New Business
 - a. Transfer

Resolved that the Board of Trustees of the Patchogue Medford Library hereby approves the transfer of \$300,000 the General Fund to the Capital Fund for facility improvement projects.
 - b. Vote Administration
 - i. **RESOLVED**, that the "Notice of Special District Meeting of the Patchogue-Medford (Public) Library" is approved as submitted for publication in the L.I. Advance and The Brookhaven Messenger.
 - ii. **RESOLVED**, that nominating petitions for the position of Library Trustee shall be available beginning February 4, 2025. Petitions shall be filed in the Office of the Library District Clerk not later than 5:30 p.m. on Monday, March 10, 2025.

iii. **RESOLVED**, that as per Section 1501-c of the New York State Education Law, the Board of Trustees of the Patchogue-Medford Library hereby appoints Barbara Ramirez and Juta Rohtla, Chairpersons of the Board of registration to attend the Medford Multicare Center for Living, 3115 Horseblock Road, Medford, NY 11763 not earlier than thirteen days before or later than the day before the annual vote for the purpose of distribution of absentee ballots to residents of the facility who have duly registered and requested absentee ballots for the Annual Budget Vote and Trustee Election of the Patchogue-Medford Library.

c. 2025-2026 Budget discussion

d. Potential library projects discussion

e. Medford Fire Inspection and Service Contract

RESOLVED, that the Patchogue Medford Library Board of Trustees hereby approve the service contract offered by Integrity Fire Solutions to monitor and inspect annually the Fire Alarm system at a cost not to exceed \$2,800.

f. Conference Request

RESOLVED, that the Patchogue Medford Library Board of Trustees hereby approve the conference attendance of Danielle Paisley, Debbie Bacon, Jennifer Bollerman, and Lissetty Thomas to attend Pre-Advocacy and Advocacy in Albany from Feb 4-5, 2024 at a cost not to exceed \$400 per person.

VII. Update from Brian Schwartz

VIII. Update from Jennifer Bollerman

IX. Other

X. Period of Public Comment

XI. Adjournment