

Patchogue-Medford Library
Board of Trustees
Wednesday, March 18, 2025
5:30 pm

Agenda

- I. Call to Order
- II. Executive session (personnel)
- III. Consent Agenda
 - Motion to approve the Minutes of the February 25, 2025 meeting
 - Motion to approve the Treasurer's report
 - Motion to approve the Financial Report
 - Motion to approve the Budget Report
 - Motion to approve the Bills
 - Motion to approve the Report of the Library Director (includes circulation reports, patron usage reports)
 - Motion to approve the Personnel Report
- IV. Communications
 - a. Book Donation, Cutchogue New Suffolk Free Library
- V. Old/Unfinished Business
 - a. Medford Library Branch
- VI. New business
 - a. Sprinkler system—Medford

RESOLVED, that the proposal of Hartcorn Plumbing & Heating, Inc. to replace the dry system alarm valve actuator and adjust the air pressure to the correct setting at a cost not to exceed \$1450.00.
 - b. Cleaning company

RESOLVED, that the Patchogue Medford Library Board of Trustees hereby accepts the results of the bid for a cleaning company from February 27, 2025 in which Strikeforce, Inc was the lowest bidder at a cost of \$3100 per month.
 - c. Conference Request

RESOLVED, that the Patchogue Medford Library Board of Trustees hereby approves the request for Michele Cayea to attend the NYLA Library Advocacy Conference, Spring on the Hill, in Albany NY from 5/19/25 to 5/21/25 at a cost not to exceed \$1200.
 - d. Financial Policy update

RESOLVED, that the Patchogue Medford Library Board of Trustees hereby approves the updates to the financial policy as noted.

- VII. Update from Department Head
- VIII. Update from Jennifer Bollerman
- IX. Other
- X. Adjournment