

Patchogue-Medford Library  
Board of Trustees  
Tuesday, May 20, 2025  
5:30 pm

Agenda

- I. Call to Order
- II. Executive session (personnel)
- III. Consent Agenda
  - Motion to approve the Minutes of the April 15, 2025 meeting
  - Motion to approve the Treasurer's report
  - Motion to approve the Financial Report
  - Motion to approve the Budget Report
  - Motion to approve the Bills
  - Motion to approve the Report of the Library Director (includes circulation reports, patron usage reports)
  - Motion to approve the Personnel Report
- IV. Communications
  - a. Pat Med School District commendation
- V. Old/Unfinished Business
  - a. Medford Library update
  - b. Certification of vote results:

**RESOLVED**, that the Board of Trustees of the Patchogue-Medford Library certifies the results of the 2025-2026 Patchogue-Medford Library Budget Vote and Trustee Election as follows:

PROPOSITION I - Patchogue-Medford Public Library Budget

Yes 349 No 53

TRUSTEE: For a 5-year term ending June 30, 2030:

Elizabeth "Betsy" Kennedy, 273 votes

- VI. New business
  - a. Lease Agreement Amendment request—Medford Branch
  - b. The Facilities Management Group Proposal

**RESOLVED**, that the Board of Trustees of the Patchogue-Medford Library approve the proposal of The Facilities Management Group for 2025-26 Capital Improvement Projects at the main branch and the Medford branch of the Patchogue-Medford Library.

C. Hartcorn Plumbing & Heating Inc. Proposal

**RESOLVED**, that the Board of Trustees of the Patchogue-Medford Library approve the proposal of Hartcorn Plumbing & Heating Inc. to perform a quarterly fire sprinkler inspection at the Medford Branch, at a cost not to exceed \$2,000 per year.

d. NYLAF-NYCLASS Transfer Authorization

**RESOLVED**, that the Board of Trustees of the Patchogue-Medford Library wishes to invest portions of its available investment funds in cooperation with other corporations and/or districts pursuant to the NYCLASS Municipal Cooperation Agreement amended and restated as of August 1, 2023; whereas the Patchogue-Medford Library wishes to satisfy the safety and liquidity needs of their funds; now, therefore, it is hereby resolved as follows that Danielle Paisley, Director, of Patchogue-Medford Library is hereby authorized to participate in the NYCLASS program under the terms of the NYCLASS Municipal Cooperation Agreement amended and restated as of August 1, 2023.

e. Board of Registration as per Section 2014

**RESOLVED**, that the Board of Trustees of the Patchogue-Medford Library appoint the following persons as members of the Board of Registration for the fiscal year 2025-2026 at a fee of \$16.50 per hour; and a stipend for meals be provided on the day of registration if it occurs during the noon hour of \$15 each.

Juta Rohtla     Barbara Ramirez

**AND BE IT FURTHER RESOLVED**, that the following persons are appointed as assistant clerks for fiscal year 2025-2026 at a fee of \$16.50 per hour and that a stipend for meals be provided on the day of the election of \$15 each; and that the Library District Clerk is authorized to fill vacancies as they occur on the Board of Registration.

Juta Rohtla     Barbara Ramirez

VII.     Update from Jennifer Bollerman

- VIII. Update from Joyce Thompson
- IX. Other
- X. Period of Public Comment
- XI. Adjournment