

Patchogue-Medford Library  
Board of Trustees  
Wednesday, June 17, 2025  
5:30 pm

Agenda

- I. Call to Order
- II. Executive session if needed
- III. Consent Agenda
  - Motion to approve the Minutes of the May 20, 2025 regular meeting
  - Motion to approve the Treasurer's report
  - Motion to approve the Financial Report
  - Motion to approve the Personnel Report
  - Motion to approve the Budget Report
  - Motion to approve the Bills
  - Motion to approve the Report of the Library Director (includes circulation reports, patron usage reports)
  - Motion to approve the Personnel Report
- IV. Old/Unfinished Business
  - a. Medford Branch Library
- V. New business
  - a. HVAC Main Library
    - RESOLVED**, that the Board of Trustees of the Patchogue-Medford Library hereby approves the proposal from Thermal Solutions for an HVAC maintenance agreement for the Main Library for July 2025-June 2026 at a cost not to exceed \$8,385.
  - b. Annual Audit
    - RESOLVED**, that the Board of Trustees of the Patchogue-Medford Library hereby approves the proposal from Baldessari & Coster, LLP to perform the annual audit for the Patchogue Medford Library for a cost not to exceed \$14,800.
  - c. Staff Contracts
    - RESOLVED** that the President of the Board of Trustees of the Patchogue-Medford Library is authorized to execute salary agreements with Jordan Merring, Toren Perkins, Jennifer Bollerman, Danielle Paisley, Debbie Bacon, and Security Guards for 2025-2026.
  - d. Legal Counsel

**RESOLVED**, that the Board of Trustees of the Patchogue Medford Library hereby approves the proposal of Volz & Vigliotta to serve as legal counsel for the Patchogue Medford Library for the fiscal year of 2025-2026 at a retainer fee of \$14,000.

e. Green Cleaning Policy (motion to approve)

f. Mural

**RESOLVED**, that the Board of Trustees of the Patchogue Medford Library approves the design and contract of the Mural project for 2025-2026 in conjunction with Patchogue Arts Council

g. Conferences

**RESOLVED**, that the Board of Trustees of the Patchogue Medford Library approves the conference requests of Joshua Tanski and Patricia Cruz-Portillo to attend REFORMA in Long Beach, CA from September 18-September 21, 2025 at a cost not to exceed \$1900 each.

h. Library Calendar 2025-2026 (motion to approve)

- VI. Update from Debbie Bacon
- VII. Update from Jennifer Bollerman
- VIII. Period of Public Comment
- IX. Adjournment