

Patchogue-Medford Library
Board of Trustees
Tuesday, July 15, 2025, 5:30 pm
Agenda

- I. Call to Order
- II. Executive Session (personnel)
- III. Motion to appoint Danielle Paisley to serve as temporary chairperson to conduct election of officers for the 2025-2026 fiscal year
- IV. Board Re-organization For Fiscal Year 2025-2026
 - a. Election of Officers for fiscal year 2025-2026
 - b. Administration of Oaths of Office to newly elected officers by Library District Clerk

Newly elected President presides over the rest of the meeting

Regular Meeting Resumes:

- V. Consent Agenda
 - a. Motion to approve the Minutes of the June 17, 2025 Regular meeting
 - b. Motion to approve the Treasurer's report
 - c. Motion to approve the Financial Report
 - d. Motion to approve the Budget Report
 - e. Motion to approve the Bills
 - f. Motion to approve the Report of the Library Director (includes circulation reports, patron usage reports)
 - g. Motion to approve the Personnel Report
- VI. Communications
 - a. PMHS Thank You
 - b. Staff Commendation
- VII. Old/Unfinished Business
- VIII. New business
 - a. Annual Review of the Financial Policy, Investment Policy, Code of Ethics, Fund and Minimum Balance Policy, Procurement Policy, and Trustee Bylaws. (motion to approve pending any suggested updates)
 - b. Bank Accounts

RESOLVED, that the Board of Trustees of the Patchogue-Medford Library hereby authorizes the following persons as signatories on accounts opened and maintained in the name of the Patchogue-Medford Library:

Kathryn L. Hurney, Treasurer
Danielle Paisley, Director
Jennifer Bollerman, Assistant Director
Harold G. Trabold, Trustee
Elizabeth Kennedy, Trustee
Eleanor J. Ryder, Trustee
Bunnie Schiller, Trustee
Aida Alicea, Trustee

c. Central Library Budget

RESOLVED, that the Board of Trustees hereby approves the Central Library Budget for 2025-2026.

d. Discussion, Generator addition to Main Library

e. Discussion, Sink addition to Carnegie

IX. Appointments For 2025-2026:

- a. **RESOLVED**, that Debbie Bacon is appointed Library District Clerk and Toren Perkins is appointed Assistant Library District Clerk for fiscal year 2025-2026
- b. Treasurer: **RESOLVED**, that Katherine L. Hurney is appointed Library District Treasurer at a fee of \$415 per month for fiscal year 2025-2026.
- c. Official Depositories: **RESOLVED**, that the following banks are designated as depositories for the funds of the Patchogue-Medford Library for the fiscal year 2025-2026: Dime Community Bank, maximum deposit not to exceed \$5,500,000.00; M&T Bank, maximum deposit not to exceed \$50,000.00; ConnectOne Bank, maximum deposit not to exceed \$600,000; NYCLASS, maximum deposit not to exceed \$1,500,000.
- d. Official Newspaper: **RESOLVED**, that the LI Advance is designated as the official newspaper of the Patchogue-Medford Library for the fiscal year 2025-2026.
- e. Insurance: **RESOLVED**, that the Board appoints Epic Brokers, represented by Joe Price, as Insurance Broker for the Patchogue-Medford Library for the fiscal year 2025-2026.
- f. Attorney: **RESOLVED**, that the Board hereby appoints the Law Offices of Volz & Vigliotta as General and Personnel Counsel for the Patchogue-Medford Library for the fiscal year 2025-2026.
- g. Claims Auditing:
RESOLVED, the Board of Trustees of the Patchogue-Medford Library chooses to engage Cullen and Danowski accounting firm to audit all claims and make

recommendations to the Board of Trustees regarding payments for the 2025-2026 fiscal year.

- X. Update from Debbie Bacon, Business Manager
- XI. Update from Lissetty Thomas, Adult/CARE department head
- XII. Update from Jennifer Bollerman, Assistant Director
- XIII. Period of Public Comment
- XIV. Adjournment