

Patchogue-Medford Library
Board of Trustees
Tuesday, September 16, 2025
5:30 pm

Agenda

- I. Call to Order
- II. Executive session to discuss personnel
- III. Consent Agenda
 - Motion to approve the Minutes of the August 19, 2025 regular meeting
 - Motion to approve the Treasurer's report
 - Motion to approve the Financial Report
 - Motion to approve the Budget Report
 - Motion to approve the Bills
 - Motion to approve the Report of the Library Director (includes circulation reports, patron usage reports)
 - Motion to approve the Personnel Report
- IV. Communications
 - a. Temple Beth El of Patchogue
 - b. Town of Brookhaven Division of Youth Services Bureau
- V. Old/Unfinished Business
 - a. Sunday Rate discussion
 - 1. RESOLVED**, that the Board of Trustees of the Patchogue Medford Library hereby rescind the motion from the August 2025 board meeting regarding the Security Guards annual increase. (Motion was redundant, increase was agreed upon at the July meeting)
 - 2. RESOLVED**, that the board of trustees of the Patchogue Medford Library hereby approve the Sunday rate as discussed for 2025-2026.
- VI. New business
 - a. Disencumber Capital funds
 - RESOLVED**, that the Board of Trustees of the Patchogue Medford Library hereby release all committed funds in the capital budget account.
 - b. Conference Request
 - RESOLVED**, that the Board of Trustees of the Patchogue Medford Library hereby approve the conference request for Michele Cayea to attend the Annual NYLA conference in Saratoga Springs from November 5 to November 8, 2025 at a cost not to exceed \$1800 per person.
 - c. Carnegie Floor refinishing
 - Please read quote and discuss stairwell.

RESOLVED, that the Board of Trustees of the Patchogue Medford Library hereby accept the proposal of Quality Craft Wood Floors to sand and refinish floors at the Carnegie Library at a cost not to exceed \$13,150 main floor only.

d. Circulation carpet discussion

- VII. Update from Jennifer Bollerman
- VIII. Update from Lissetty Thomas
- IX. Period of Public Comment
- X. Adjournment