

A meeting of the Board of Trustees was held on September 16 2025 at 5:30 p.m.

Attendance: Trustees Present: Mr. Trabold, Ms. Schiller, Ms. Alicea, Ms. Kennedy, Ms. Ryder

Trustees Absent:

Director: Danielle Paisley

Assistant Director: Jennifer Bollerman

Library District Clerk: Debbie Bacon (absent)

The meeting was called to order at 5:30 pm.

On a motion of Ms. Ryder, seconded by Ms. Alicea, the Board entered into Executive Session to discuss personnel. (Unanimous)

On a motion of Ms. Kenney, seconded by Ms. Schiller, the Board adjourned the Executive Session. (Unanimous).

On a motion of Ms. Ryder, seconded by Ms. Schiller, the following items included in the Consent Agenda were approved. (Unanimous)

Consent Agenda

- a. Motion to approve the Minutes of the August 19, 2025 regular meeting
- b. Motion to approve the Treasurer's report
- c. Motion to approve the Financial Report
- d. Motion to approve the Budget Report
- e. Motion to approve the Bills

The bills as listed in the Check Report dated September 3, 2025 (August Addendum) totaling \$253,663.44 from the General Fund, \$0.00 from the Capital Fund and \$25.30 from the Central Library Fund. The bills as listed in the Check Report dated September 10, 2025 (September Warrant) totaling \$445,745.11 from the General Fund, \$ 0.00 from the Capital Fund and \$4,619.46 from the Central Library Fund.

- f. Motion to approve the Report of the Library Director (includes circulation reports, patron usage reports)
- g. Motion to approve the Personnel Report

On a motion of Ms. Kenney, seconded by Ms. Schiller, the Board approved the following resolution. (Unanimous)

RESOLVED, that the Board of Trustees of the Patchogue Medford Library hereby rescind the motion from the August 2025 board meeting regarding the Security Guards annual increase. (Motion was redundant, increase was agreed upon at the July meeting)

On a motion of Ms. Ryder, seconded by Ms. Alicea, the Board approved the following resolution. (Unanimous)

RESOLVED, that the board of trustees of the Patchogue Medford Library hereby approve the Sunday rate as discussed for 2025-2026.

On a motion of Ms. Schiller, seconded by Ms. Ryder, the Board approved the following resolution. (Unanimous)

RESOLVED, that the Board of Trustees of the Patchogue Medford Library hereby release all committed funds in the capital budget account.

On a motion of Ms. Schiller, seconded by Ms. Ryder, the Board approved the following resolution. (Unanimous)

RESOLVED, that the Board of Trustees of the Patchogue Medford Library hereby approve the conference request for Michele Cayea to attend the Annual NYLA conference in Saratoga Springs from November 5 to November 8, 2025 at a cost not to exceed \$1800 per person.

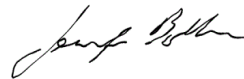
On a motion of Ms. Ryder, seconded by Ms. Kennedy, the Board approved the following resolution. (Unanimous)

RESOLVED, that the Board of Trustees of the Patchogue Medford Library hereby accept the proposal of Quality Craft Wood Floors to sand and refinish floors at the Carnegie Library at a cost not to exceed \$13,150 main floor only.

Jennifer Bollerman informed the Board that all scholarships for Career Online High School have been given out as interest for the Central Library service continues to grow. Team E has begun working on its goal to improve library signage. She reminded the Board of their annual education requirements (2 hours of continuing education plus sexual harassment training). A reminder email with a link to the sexual harassment training will be sent out shortly.

The meeting was adjourned at 6:58 p.m.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Jennifer Bollerman", written in a cursive style.

Jennifer Bollerman