

Tutoring Policy

The Patchogue-Medford Library recognizes the benefit to the students and parents of the community of permitting tutoring within the Library. Tutors are individuals who provide instruction to others. The following procedures are intended to provide a balance between the use of the Library by tutors and their students, and the use of the Library by other members of the community. In order to assure that tutoring within the Library is in line with the Library's service to the community. The following guidelines must be observed:

1. The Library is not to be used as office space or a place whereby a tutor may operate a private business.
2. Tutors and their students are required to follow all Library policies and regulations.
3. Children under 10 years of age who are tutored in the library are the responsibility of the tutor while on library property.
4. Tutors may not solicit Library patrons in the Library and may not publish or distribute advertisements or letters indicating the Library as their place of doing business or otherwise imply Library sponsorship of their activities.
5. Study rooms, tables and chairs located in the library are available for use by tutors on a first-come, first-served basis during Library operating hours.

Noncompliance with the above guidelines will result in tutors and students being asked to leave the Library. Library staff reserves the right to ask tutoring to cease if it unduly interferes with the use of the Library by other community members. The library is not obligated to accommodate any tutor on a regularly scheduled basis.

Adopted by the Board of Trustees May 2018.