

Patchogue-Medford Library  
Board of Trustees  
Tuesday, January 20, 2026  
5:30 pm

Agenda

- I. Call to Order
- II. Guest: Ivan Carrasquillo, TFMG, to discuss the generator project
- III. Guest: Michael Vigliotta, Volz & Vigliotta to discuss Contract Negotiations
- IV. Executive session (to discuss personnel)
- V. Consent Agenda
  - Motion to approve the Minutes of the December 23, 2025 meeting
  - Motion to approve the Treasurer's report
  - Motion to approve the Financial Report
  - Motion to approve the Budget Report
  - Motion to approve the Bills
  - Motion to approve the Report of the Library Director (includes circulation reports, patron usage reports)
  - Motion to approve the Personnel Report
- VI. Communications
  - a. Thank you to Jennifer Bollerman for providing workshop
  - b. Thank you to Michele Cayea for collaboration with Senator Murray's "Voices for Seniors" Drive
  - c. Commendation for Ruth Barajas
- VII. Old/Unfinished Business
  - a. Suffolk County Sports Hall of Fame display--discussion
- VIII. New Business
  - a. Generator work

**RESOLVED**, that the Patchogue Medford Library Board of Trustees hereby approve the invoice from Lizardos Engineering firm for professional services related to the coordination and planning for a generator at the Main Library at a cost not to exceed \$35,750.
  - b. Lightpath Service Order

**RESOLVED**, that the Patchogue Medford Library Board of Trustees hereby approve opting in to the Lightpath Service Order coordinated by the Suffolk Cooperative Library System for DIA/SDWAN at the level of 2Gbps +SD-WAN for a cost of \$15,500.
  - c. Vote Administration

- i. **RESOLVED**, that the “Notice of Special District Meeting of the Patchogue-Medford (Public) Library” is approved as submitted for publication in the L.I. Advance and The Brookhaven Messenger.
- ii. **RESOLVED**, that nominating petitions for the position of Library Trustee shall be available beginning February 3, 2026. Petitions shall be filed in the Office of the Library District Clerk not later than 5:30 p.m. on Monday, March 16, 2026.
- iii. **RESOLVED**, that as per Section 1501-c of the New York State Education Law, the Board of Trustees of the Patchogue-Medford Library hereby appoints Barbara Ramirez and Juta Rohtla, Chairpersons of the Board of registration to attend the Medford Multicare Center for Living, 3115 Horseblock Road, Medford, NY 11763 not earlier than thirteen days before or later than the day before the annual vote for the purpose of distribution of absentee ballots to residents of the facility who have duly registered and requested absentee ballots for the Annual Budget Vote and Trustee Election of the Patchogue-Medford Library.

d. 2026-2027 Budget discussion

e. Medford Elevator Contract

f. Conference Request

**RESOLVED**, that the Patchogue Medford Library Board of Trustees hereby approve the conference attendance of Danielle Paisley, Lissetty Thomas, Michele Cayea to attend Pre-Advocacy and Advocacy Day in Albany from Feb 2-3, 2026 at a cost not to exceed \$400 per person.

- IX. Update from Joyce Thompson-Haas
- X. Update from Jennifer Bollerman
- XI. Other
- XII. Period of Public Comment
- XIII. Adjournment